

Earley Town Council Meeting 8th July 2026

Earley Town Mayor's Report

Date: Saturday 16th May 2026

Event: Magistrates' Court Mock Trial Competition - South East Regional Final

Venue: Reading Magistrates' Court

I attended this event, representing the Town Council, at the invitation of the High Sheriff of Berkshire, Ren Kapur MBE.

The competition is open to all non fee-paying schools in Berkshire and surrounding counties, for teams of students, ages 12 – 14. The students take on the roles of magistrates, lawyers, legal advisors, defendants, witnesses and ushers in a specially written criminal case inside a real court room.

There were 8 schools in this final, 3 of them local:

- Kendrick School, Reading
- Emmbrook School, Wokingham
- Bohunt School. Arborfield

and 5 from further afield:

- Beaconsfield High School
- Didcot Girls' School
- Wood Green School, Witney
- Trinity School, Newbury
- Herschel Grammar School, Slough

An aim of this competition is to develop transferable skills, such as public speaking, teamwork and critical thinking, in a real court situation. This was amply displayed by all the participants in the 2 mock trials that I attended on the day. The students gave very confident performances all round, especially from those taking the roles of defendant, witnesses and lawyers.

The winner was Trinity School, Newbury, with Beaconsfield High School as runner-up. The High Sheriff and the Lord Lieutenant gave inspiring speeches before the lead magistrate announced the winners and handed out the awards.

Date: Saturday 16th May 2026

Event: Kidical Mass Bike Ride

Venue: University of Reading – UoR Centenary Festival

I attended this event following an invitation from the organisers of the ride.

Kidical Mass rides are family-friendly, group bike rides, designed to increase families' confidence in cycling together and to highlight the need for better cycling infrastructure. They aim to get kids and adults excited about cycling, improve confidence on roads and have fun on bikes.

I was returning from the Mock Trial event on the bus and so was not equipped to participate in the actual ride which was a circuit of the Whiteknights Campus with an excursion onto the Shinfield Road and back onto campus at the Pepper Lane entrance.

The Centenary Festival had allocated the area around Car Park 4 to cycling related stands and activities. I caught up with other cycling related participants at the festival:

- Avanti Cycling, who provide Bikeability training in Reading and Wokingham, were running a junior skills circuit with ramps, see-saws and small drop-offs
- Reading Cycle Campaign had an information stand
- Reading Bike Hub were running a "Dr Bike" service to do minor repairs and adjustments

Date: Thursday 21st May 2026

Event: Pinc (Promise Inclusion) AGM

Venue: Wokingham Town Hall

Pinc (formerly Wokingham, Bracknell and Districts Mencap) are a local charity who support adults and children with learning disabilities and autism, their parents, carers and families.

The room was full with Pinc users and supporters as well as the Mayors from Woodley, Wokingham Town, Bracknell Town and Bracknell Forest. There was the normal content of an AGM with reports on the charity's services, finance and fundraising. Like many organisations, they are working in tough financial times with rising costs and pressures on donors. I was told that as they don't operate in Earley, they aren't eligible for town council grants. The chair, Sue Hall, gave her final report as she is standing down from the role and as a trustee.

We were given a presentation from 4 young people about their achievements in the Gateway life-skills programme, similar to the Duke of Edinburgh Awards, with bronze, silver and gold levels. It is designed to give disabled people the opportunity to experience real challenges, express creativity, increase confidence and independence, and gain a sense of personal achievement. The 4 all gave short talks about their awards, which they proudly held. The evening ended with a chance to view the exhibition and to meet the other attendees, to talk further about the charity.

Date: Tuesday 2nd June 2026

Event: SERFCA Briefing

Venue: Royal Military Academy Sandhurst

The South East Reserve Forces and Cadet Association (SERFCA) for Berkshire and Surrey took place in the Indian Army Memorial Room in the Old College building at the Royal Military Academy, Sandhurst.

The briefing was given by a number of military officers, serving, retired and reservist, from the 3 services. The briefing was wide ranging, covering topics including:

- The current global political situation
- The effects of climate change on populations
- The structure of the British armed forces
- The deployments currently being undertaken
- The UK political situation with respect to the Strategic Defence Review and its funding
- The structure of the military in the South East of England
- The value of reservists in the armed forces

- The value of the cadet services and the adult volunteers who run them

The main message from the speakers was keep and improve civic engagement with the military, especially given the planned local government upheavals. We were then treated to a delicious buffet of boeuf bourguignon with saffron rice and spicy relish as we talked with fellow guests. The attendees were from civic, religious and military institutions, across Surrey and Berkshire, including Lord-Lieutenants and High Sheriffs. For all of the Surrey mayors in attendance, this was their last appearance at this event due to imminent local government reorganisation abolishing their boroughs

Date: Thursday 4th June 2026

Event: ETC Long Service Award

Venue: Radstock House

I was delighted to be asked to present a certificate and gifts from the Town Council, to a member of staff who had completed 25 years of service with the town council. The event took place in the council chamber at Radstock House.

7.1 Representatives on Other Bodies

Report for Full Council meeting 8th July 2026

NAG Meeting 11/5/2026

I attended this meeting as a resident rather than an ETC representative but have compiled this report for councillors' information.

There were 4 residents (plus me) 2 police representatives & the chair.

The chair has stood down after 3 years in the role due to other commitments.

Ultimately no one has come forward to chair the meeting, so the NAG is suspended unless a chair & more resident participation is forthcoming.

Cllr Nicola Brock

7.2 Representatives on Other Bodies

Report for Full Council meeting 8th July 2026

Earley Crescent Community Association AGM 2/6/2026

I attended the AGM held at the Crescent centre-this was the 29th year AGM.

Bookings & income are up on previous years but the centre is still operating with a deficit despite a lot of effort going into promoting the services & rebuilding the business.

The have 16 leisure activity groups, 4 educational organisations, 7 medical including Diabetes Expert, Macmillan Cancer rehab & Training to Care.

16 social care & support services including MS society, Autism at Kingwood, ASD family help, young people with dementia, Prevention & youth justice service & bowel cancer support.

Our Reading Church of Christ & many charities meet there & it is also the home of Earley Bus & the Earley Charity.

Training courses continue to be successful including employability, IT & English-a high number of learners go on to volunteer, find employment or continue learning.

The centre has a dedicated team of paid staff & many volunteers (both new & long term)

They will continue to promote their work by word of mouth, leaflets in many public places & social media.

Cllr Nicola Brock

EARLEY TOWN COUNCIL

Council Meeting 8th July 2026

Agenda Item 8 – CHAIRS GROUP MEETING NOTES

Chairs Group Meeting 11th June 2026

Present: Cllrs N Brock, D Hare, A Neal and the Town Clerk

There was a brief catch-up on P & R's discussion of devolution that took place last evening. Agreed that the phrase "ETC be open minded but not an open door" would be a useful approach.

Swallows Meadow – The University is looking to create a Friends of Swallows Meadow group to work on developing a management plan and getting volunteers to take on a leading role in delivering the management plan. EEG has told the Town Clerk that they are keen to volunteer at the site but not to take on the management of site, they suggested that UoR's proposal may be a result of the university cutting its budget for Swallows Meadow. The Chairs were of the view that the university had the resources and expertise to develop a management plan for its site and that it was likely that there would be local volunteers willing to help out with specific maintenance projects/works.

Internal audit – The Town Clerk reported that she was in the process of conducting a thorough review of ETC's internal audit arrangements, as requested by councillors, and a report and recommendation would be provided to full council for decision. She reported that there were very few experienced local council internal auditors available to take on new business in the Berkshire area.

Van sale – The Town Clerk reported that, now the new EV van had arrived, officers would be arranging the sale of the old Connect van.

Volunteers social – The Town Clerk suggested the idea that the Town Council hold a social event to say thank you to all those who volunteer their time to help the Town Council. This would include the Wednesday environmental volunteers, Repair Café volunteers and the Bike Workshop volunteers. It was recognised that their time and effort was essential in enabling ETC to deliver some very important and valued services. The Chairs liked the idea, suggesting an evening get together, say 7pm, would be a way of ETC recognising their work.

BALC/NALC – The Town Mayor and the Town Clerk had attended a larger councils BALC meeting at the invitation of its executive. JF to prepare a report on BALC/NALC services for Council so all councillors are aware of what is available.

EARLEY TOWN COUNCIL

Council Meeting 8th July 2026

Agenda Item 9 - AGAR 2025/26 - UPDATE

Earley Town Council's Governance & Accountability Return 2025/26 was submitted to the external auditor on 19th May 2026.

Prior to submission, the Town Clerk noticed that a box had been ticked incorrectly on Section 2, Accounting Statements 2025-26, on the version presented to Council for approval at its meeting on 6th May 2026. This error was corrected by officers prior to the document being submitted to the auditors.

Details of correction:

Box 11 asked 'Do the figures in the accounting statements above exclude any trust transactions?' We had answered 'No' because ETC does not have any trust transactions. However, the correct answer for ETC is 'Yes' because the figures do exclude such transactions (even though ETC doesn't have any).

In order to provide a clear audit trail, the Town Clerk informed the Chair of the Council, Cllr A Neal, and the Leader of the Council, Cllr D Hare, before making the submission and confirmed that the amendment would be reported to the next full council meeting for minuting.

Jo Friend
Town Clerk



EARLEY TOWN COUNCIL

Treasury Management Strategy

Introduction

This policy is created under guidance issued by the Secretary of State for Communities & Local Government in accordance with the Local Government Act 2003 and as amended by the Levelling-up and Regeneration Act 2023. This plan also complies with guidance within the Practitioners' Guide 2026/27 – Governance and Accountability for Smaller Authorities in England.

A treasury management plan, or strategy, is a framework that outlines how an organization manages its liquidity, cash flows, and financial risks. It ensures the Council always has the necessary funds to meet financial obligations while optimizing surplus cash and mitigating market risks.

Strategy

This strategy establishes formal objectives, policies and practices and reporting arrangements for the effective management and control of the Council's treasury management activities and the associated risks and should be read in conjunction with the Council's Financial Regulations.

The guidance requires local councils to prioritise security, liquidity and yield in that order of importance:

- Security – protecting the capital sum invested from loss
- Liquidity – ensuring the funds invested are available for expenditure when needed
- Yield – potential revenues

In addition to its treasury management and investment activities, the Council will maintain an appropriate level of funds in general reserve, along with appropriate ear marked reserves for specific projects and investment in facilities and services.

Investment Objectives

The Council's investment priorities are – the security of its reserves, the adequate liquidity of its investments, the return on its investment – the Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.

The Department of Communities and Local Government maintains that the borrowing of money purely to invest or to lend and make a return is unlawful and the Council will not engage in such activity.

The Council's investments may include funds allocated to specific ear marked reserves or general reserves but not yet required.

The Council will monitor the risk of loss on investments by reviewing credit ratings on a regular basis. The Council will only invest in institutions of high credit quality – based on information from credit rating agencies such as Fitch Ratings, Standard and Poor's and Moody's Investors Service.

Specified Investments

Specified investments are those offering high security and high liquidity, made in sterling and with a maturity of no more than a year.

For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, Earley Town Council will use:

- Deposits with banks and building societies (currently Barclays for day to day banking)
- Other approved public sector investment funds (currently CCLA Public Sector Deposit Fund)

The choice of institution and length of deposit will be at the approval of the Policy & Resources Committee.

The Council will aim to achieve the optimum return on its investments commensurate with the proper levels of security and liquidity.

Non-Specified Investments

These investments have greater potential risk, examples include investment in the money market, stocks and shares. The Council currently has no funds in non-specified investments. Given the unpredictability surrounding such investments the Council would seek professional advice before considering such investments and give due consideration to the proper levels of risk, security and liquidity.

Liquidity

The Policy & Resources Committee in consultation with the Town Clerk/Responsible Financial Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

Investments will be regarded as commencing on the date the commitment to invest is entered into rather than the date on which the funds are paid over to the counterparty.

Long Term Investments

Long term investments are defined as greater than 12 months.

The Council does not currently have any long term investments.

Short Term Investments

The Council currently has short term investments with the following:

- Barclays – current account
- Barclays – deposit account
- NS & I
- CCLA Public Sector Deposit Fund www.ccla.co.uk

Investment Reporting

Regular monitoring of investments is reported to the Policy & Resources Committee by the Responsible Financial Officer. Information will also be included in the Council's end of year Unaudited Financial Statements.

Review & Amendments

Each financial year Earley Town Council will review this strategy which should be approved by Full Council. Any material change during the year would also require approval at Full Council.

The Council reserves the right to make variations to the Treasury Management Strategy at any time subject to the approval of Full Council. Any variations will be made available to the public. The Strategy will be published on the Town Council's website www.earley-tc.gov.uk

July 2026

EARLEY TOWN COUNCIL
Council Meeting 8th July 2026

Agenda Item 11 – INTERNAL AUDIT REVIEW

At the request of Council, the Town Clerk/RFO has conducted a review of Earley Town Council's internal audit provision. Regulation 5 of the Accounts and Audit Regulations 2015 states that smaller authorities must "undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance".

Internal auditors should review whether systems of financial and other controls are adequate and effective. They are guided by checklists contained within the Practitioners' Guide and should adapt according to the size and activities of the individual council they are auditing. There is no requirement to change internal auditors after a period of time provided the client is confident that they are competent and independent. As an individual, internal auditors should be suitably qualified and/or experienced, professional in their approach and independent of the Council, its staff and its councillors.

Due to its size and complexity, ETC requires interim audits as well as a year end audit. Its previous provider attended site for 3.5 – 4 days per financial year and provided written reports throughout.

Following my review, my recommendation to Council is that ETC appoints Claire Connell as its internal auditor 2026/27.

Details of Review

Internal Audit Forum – this is a member organisation which works in partnership with National Association of Local Councils (NALC) to promote continuous audit improvement in the local council sector. All IAF members offer internal auditing services to parish and town councils, however, of those that serve the Berkshire area, there were only two that were willing to take on new business and provide ETC with information on the services they could provide:

Mulberry (LAS) Ltd

Experienced provider of local council internal audits with approximately 350 clients of varying size. Conducts audits both in person and remotely. Most of their staff either work, or have worked, as clerks in parish and town councils. Detailed written reports provided. Service complies with Practitioners' Guide requirements. Independent of ETC, its staff and its councillors.

Mulberry would recommend for ETC 4 audit visits per year – 3 of which would be for 5 hours and the final visit would be for 3 hours. The charge for this would be £85 per hour, plus mileage if ETC wished for the visits to be in person. A list of documents and information required would be sent to the RFO who would arrange for them to be provided to Mulberry prior to any visit or remote session. Owing to the size of ETC finances and activities, the internal audit would be carried out by one of two of Mulberry's directors (one a Chartered Accountant, based in Farnham, the other CILCA qualified and based in Eastbourne).

Claire Connell

Claire is ETC's existing internal auditor and would be happy to continue providing those services.

Experienced provider of local council internal audits with over 30 town and parish clients, precepts ranging from £k's to £2m. Also provides accountancy support by way of management accounts, year end and budgeting to 5 parish and town councils. Audits conducted in person. Detailed written reports provided. Service complies with Practitioners' Guide requirements. Independent of ETC, its staff and its councillors.

Claire would recommend approximately 3.5 audit visits – 3 of which would be for 7 hours and the final visit would be for 3.5 hours. The charge for this would be £280 per day. No information on documents and information required is provided ahead of each visit. During her visits, Claire speaks with various staff members and questions them about processes and so on. The audit would be conducted by Claire, a Chartered Accountant and Chartered Tax Advisor.

Reasons for Recommendation

As RFO I am responsible for ensuring that appropriate measures are in place to ensure that the Town Council's business is properly conducted, its assets are protected, and its finances are well managed and able to support the service delivery required by councillors.

I have no concerns over ETC's current internal audit provision and I am not aware that there are any concerns held by councillors. I am of the view that it is delivered professionally and independently. Claire's knowledge of the varied nature of ETC's assets and services enables her to go beneath the surface and examine the detail of our work. The fact that we do not have prior knowledge of what areas she will be focussing on at each visit, or which officers she will wish to speak with, provides extra reassurance that she is auditing independently and thoroughly.

Members to discuss the recommendation and to **RESOLVE** on the appointment of an internal auditor 2026/27.

Jo Friend
Town Clerk/RFO

EARLEY TOWN COUNCIL

Council Meeting 8th July 2026

Agenda Item 12 – FOOTBRIDGE – MAYS LANE CEMETERY

Following the initial meeting between ETC representatives and Im Kiat Hong (Hong), the WBC officer in charge of the station footbridge project, on 22nd April 2026, WBC has now agreed a date for ETC representatives to meet with WBC's contractors (VSL Systems (UK) Ltd) to find out what works are going to be undertaken. The same attendees, Cllrs N Brock, A Neal, G Littler and the Town Clerk, will meet Hong and the contractor on 2nd July 2026. No information has been provided by WBC prior to the meeting. A report of the meeting will be provided to Council.

In the meantime, ETC had received a request from WBC for the Town Council to permit the contractor to clear vegetation 'mainly under the structure envelope' in order to carry out an ecology survey. Rather than give the contractor, who we had not yet met, such permission, the Town Clerk offered that ETC staff would meet them on site and we would carry out the clearance necessary for the survey to take place. To this end, ETC's Operations Manager and one of our maintenance team met the VSL project manager onsite on 24th June.

Points of information from the site meeting:

- Project contract signed in May 2026, physical work due to start in September
- Ecological survey required to check for the presence of bats, dormice, badgers and greater crested newts. Dormouse tubes installed on 24th June, bat survey to take place from bridge a few days later
- ETC officers have already seen dormice on site when clearing brambles. VSL also noted the nests on the underside of the bridge, these will be investigated
- The contractor is currently expecting to need to clear some brambles and trim some of the trees overshadowing the footbridge. They would like to remove 2 long dead trees, the wood would be left on site in a habitat pile.
- The VSL project manager is now aware that ETC and WBC are two separate councils and that the cemetery land on which stand the bridge pillars belongs to Earley Town Council and therefore any permissions for work undertaken on that land can only be granted by the Town Council

ETC's Operations Manager reported that it was a very positive and informative meeting and another site meeting is scheduled for later this week.

Jo Friend
Town Clerk

RECORD OF COUNCILLOR ATTENDANCES - 2026/27

NAME OF COUNCILLOR	COUNCIL							AMENITIES & LEISURE							PLANNING												POLICY & RESOURCES				
	05	07	09	11	02	03		05	07	10	01	03		05	06	07	08	09	10	11	12	12 (E)	01	02	03	04	06	09	11	01	03
R. AHLAWAT	✓							✓																							
A. BASSETT	✓							✓																			✓				
A. BRADLEY	✓							✓																							
N. BROCK	✓							✓						✓	✓																
R. BROWNE	✓														✓																
R. COOK	✓							✓							✓																
M. DE JONG	✓													✓																	
J. EASTWELL	✓																										✓				
D. HARE	✓																										✓				
T. HOLTON	✓																										✓				
M. IYENGUNMWENA	✓													✓	✓																
S. JORDAN	✓														✓																
P. JORGENSEN	✓													✓	✓																
I. KHAYINZA	✓													✓																	
G. LITTLER																															
A. LONG	✓							✓																			✓				
T. MAHER	✓							✓																			✓				
S. MATTHEWS	✓																														
A. NEAL	✓							✓						✓	✓												✓	✓			
S. NEWTON	✓																														
A. NEWTON	✓													✓														✓			
H. SARASAN	✓																														
C. SMITH	✓														✓	✓															
M. SMITH	✓													✓	✓																
K. YABSLEY	✓																										✓				

R = Representing Town Council

B = Attending Borough Meeting

✓ = In Attendance

A = Approved Leave of Absence

(shaded cell denotes non-representation on Committees)

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
8923	2468 Ltd	Boiler Maintenance CP 01/07/26 - 30/06/27	£121.13
8924	Amazon	Bike W/shop Sandpaper	£19.99
8925	Amazon	Bike W/shop Glove box/CP Door stop	£30.58
8926	Biffa Wastre Services Limited	Hazardous Waste Collection	£190.80
8927	Biffa Wastre Services Limited	Hazardous Waste Collection	£592.20
8928	Bumblebee EV Ltd	EV Charger & Installation for Electric Vehicle	£1,643.00
8929	Country Supplies	Pointed Post Machine Cemetery	£362.40
8930	DLS Contract Cleaning Ltd	Hall Cleaning CP, MPCC & RLCC	£3,316.96
8931	Dorrell Performance Floors Limited	RLCC Refurbishment of floors	£4,710.00
8932	IT QED Ltd	IT Exclaimer Signatures Office 365	£56.95
8933	James Hallam Council Guard	Bicycle Workshop Insurance	£56.00
8934	James Hallam Council Guard	EV Vehicle Insurance WM75HWE	£158.79
8935	SLCC Enterprises Ltd	Negotiation Skills Staff Training JF	£69.30
8936	Tradepoint - B&Q	Maintenance Tools & Supplies for Bicycle Workshop CP	£102.28
8937	Web Marketing Matters	Gov.uk Domain Renewal - 1 year	£54.00
8938	William Luck	Planning Professional Services	£503.70
8939	Wokingham Borough Council	CP Occupation Charge May 26	£293.50

Total: £12,281.58

Date Prepared: 05/06/2026

ORDERS FOR PAYMENT - BY DIRECT DEBIT MAY 2026

Number	Supplier	Purchase Description	Amount
8940	Allstar	Vehicle Fuel YS06 BSO 09/04	£82.70
8941	Allstar	Vehicle Fuel YK60UTY 24/04	£100.95
8942	Allstar	Vehicle Fuel YK60UUJ & YS06BSO 30/04	£194.90
8943	Castle Water	SJP Water Apr 26	£216.17
8944	Castle Water	MPCC Water Apr 26	£145.73
8945	Castle Water	RLCC Water Apr 26	£56.10
8946	Castle Water	IC Water Apr 26	£55.59
8947	Castle Water	Allot Water Apr 26	£145.31
8948	Castle Water	CEM Water Apr 26	£31.33
8949	Castle Water	RH Water Apr 26	£228.38
8950	Crown Gas & Power	MPCC Gas Apr 26	£521.73
8951	Crown Gas & Power	SJP Gas Apr 26	£199.75
8952	Crown Gas & Power	RH Gas Apr 26	£167.36
8953	Crown Gas & Power	RLCC Gas Apr 26	£873.51
8954	Culligan (UK) Limited	SJP Water Cooler Rental Apr 26	£61.29
8955	Culligan (UK) Limited	RH Water Cooler Rental Apr 26	£122.58
8956	Elavon (Opayo)	Credit Card Terminal rental Apr 26	£22.80
8957	Focus Group	RH Telephones Rental May 26 + Calls Mar 26	£262.85
8958	O2	Staff Mobiles Phones 14/04 - 13/05	£178.09
8959	SSE Energy Solutions	Street Lighting Electricity Apr 26	£614.36
8960	Virgin Media	Broadband RH 07/05 - 06/06/26	£49.20
8961	Wokingham Borough Council	MPCC Rates May 26 (2 of 10)	£216.00
8962	Wokingham Borough Council	RLCC Rates May 26 (revised 1 of 9)	£417.50
8963	Wokingham Borough Council	RH Rates May 26 (2 of 10)	£1,481.00
8964	Yorkshire Gas & Power	Trac Shed Electricity Apr 26	£38.13
8965	Yorkshire Gas & Power	MPCC Electricity Apr 26	£263.47
8966	Yorkshire Gas & Power	RLCC Electricity Apr 26	£172.39
8967	Yorkshire Gas & Power	SJP Electricity Apr 26	£207.12
8968	Yorkshire Gas & Power	IC Electricity Apr 26	£118.68
8969	Yorkshire Gas & Power	RH Electricity Apr 26	£73.58

Total Direct Debits £7,318.55

Date Prepared: 9th June 2026

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
8970	A1 Locksmiths Berkshire Ltd	Cemetery Key Cut	£6.50
8971	A1 Locksmiths Berkshire Ltd	Cemetery Padlock & Chain	£107.85
8972	A1 Locksmiths Berkshire Ltd	SJP Padlock & Cylinder Key	£24.50
8973	A1 Locksmiths Berkshire Ltd	CP Key Lock	£22.55
8974	Bowak Limited	RH Toilet Roll, Centrefeed and Sponges	£50.34
8975	Bracknell Pest Control Limited	Allotment Pest Traps	£60.00
8976	Creating Technical Solutions	MX19 WFV New Cambelt	£1,830.00
8977	Hadley Recycling & Waste Management	Cemetery 6 Yard Skip	£336.00
8978	IT QED Ltd	IT Monthly Support June 26	£450.00
8979	IT QED Ltd	SJP CCTV June 26	£15.60
8980	IT QED Ltd	IT SKYKICK Office 365 May 26	£202.50
8981	IT QED Ltd	IT Azure Subscription May 26	£100.90
8982	IT QED Ltd	IT Professional PC Monitoring May 26	£56.70
8983	PPL PRS Ltd	Music Licences fir CP MPCC RLCC 06/06/26 - 05/06/27	£4,292.87
8984	Select Environmental Services	Gen Litter Offensive Hygiene Waste Collection May 26	£181.82
8985	Select Environmental Services	CP Waste Collection May 26	£26.03
8986	Select Environmental Services	RH Recycling Collection May 26	£34.73
8987	Select Environmental Services	MPCC Waste and Recycling Collection May 26	£173.04
8988	Select Environmental Services	RLCC Waste Collection May 26	£48.62
8989	Select Environmental Services	Gen Litter Waste Collection May 26	£411.34
8990	Web Marketing Matters	Website Support & Maintenance May 26	£216.00

Total: £8,647.89

Date Prepared: 18/06/2026

CURRENT ACCOUNT - One off payments

Number	Payee	Purchase Description	Amount
58	Earley Repair Café Account	Transfer of Cash donations re Jan, Feb and Mar 26 Repair Cafés banked with ETC	£193.66
59	Wuraola Adeyinka	Refund for Cancelled Hall Hire - Josimah Baby Bank	£100.75
60	Earley Repair Café Account	Transfer of Cash donations re Apr and May 26 Repair Cafés banked with ETC	£180.97
61	Berkshire KeepFit	Refund for Cancelled Hall Hire	£84.25

Date Prepared: 29/6/26

IMPREST ACCOUNT - Payment Requests 1180, 1189-1201

Vouchers between 28th May 2026 - 23rd June 2026

Number	Details	Amount
1180*	Refund of overdeducted Pension contributions NT (*released 23/6/26)	£11.00
1189	LGPS Pension June 26	£13,589.77
1190	HMRC PAYE & NI June 26	£13,810.31
1191	Salaries June 26	£36,085.24
1192	Damage Deposit Return ALK	£100.00
1193	Damage Deposit Return KC	£50.00
1194	Grant - Earley Community Minibus	£850.00
1195	Grant - Epilepsy Berkshire	£500.00
1196	Grant - Keep Mobile Community Transport	£3,000.00
1197	Grant - Link Visiting Scheme	£2,500.00
1198	Grant - Salvation Army - Lower Earley	£2,000.00
1199	Damage Deposit Return HA	£50.00
1200	Damage Deposit Return CB	£50.00
1201	Return of overpaid Room Hire	£6.00
Total Payments		£72,602.32