

EARLEY TOWN COUNCIL

Town Clerk
JO FRIEND BA(Hons) PSLCC



Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

18th March 2026

Dear Councillor

Notice is hereby given that a meeting of Earley Town Council will be held on **Wednesday 25th March 2026** commencing at 7pm in the Council Chamber at the Council Offices, Radstock Lane, Earley.

Yours faithfully

Jo Friend

TOWN CLERK

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

3. **PUBLIC FORUM**

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. **MINUTES OF PREVIOUS MEETING**

To consider the minutes of the meeting of the Town Council held on 4th February 2026 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair. (Minutes 103 – 128)

5. **TOWN MAYOR'S COMMUNICATION**

5.1 To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

Appendix A

6. **COMMITTEE REPORTS**

To receive the minutes of the following meetings:

6.1 Amenities & Leisure Committee - 4th March 2026 (*draft*) (Minutes 68 – 84)

- 6.2 Planning & Transport Committee - 10th February 2026 (Minutes 156 – 173)
- 10th March 2026 (draft) (Minutes 174 – 190)

- 6.3 Policy & Resources Committee - 11th March 2026 (*draft*) (Minutes 84 – 104)

7. **REPRESENTATIVES ON OTHER BODIES**

To receive Councillors' reports on meetings of outside bodies on which this Council is represented:

7.1 WBC's Standards committee

To receive a written report from Cllr S Matthews. *Appendix B*

8. **ETC CHAIRS GROUP MEETING**

To receive notes from the Chairs Group Meeting. *Appendix C*

9. **ANNUAL TOWN MEETING**

To note that the Annual Town Meeting is to be held on Tuesday 21st April 2026 at Maiden Place Community Centre at 7pm. Officers are currently in the process of organising speakers for the meeting.

10. **BERKSHIRE ASSOCIATION OF LOCAL COUNCIL'S EXECUTIVE**

To note that BALC would like to invite a member of Earley Town Council onto the BALC Executive which meets quarterly, normally in Shinfield. If any Councillor is interested in joining, they should contact BALC directly.

11. **WOKINGHAM BOROUGH COUNCIL'S – PUTTING PEOPLE FIRST ON OUR STREETS (SAFER STREETS PROGRAMME)**

- 11.1 To note that following WBC's adoption of its updated Speed Policy in January 2026, WBC is now asking Town/Parish Councils and members of the public to suggest roads and locations based on local knowledge, where they think speed limits should be lowered. Details can be found out: <https://engage.wokingham.gov.uk/en-GB/projects/putting-people-first-on-our-streets-safer-streets-programme>

- 11.2 The Planning & Transport Committee has appointed a working group to work on a response to WBC's Safer Streets Programme. Should Councillors have any suggestions on roads in Earley where they think speed limits should be lowered, along with the reasons why, to email Councillor Neal. The draft response will go to the Planning & Transport Committee on 7th April 2026.

12. **WOKINGHAM BOROUGH COUNCIL – TOWN & PARISH QUESTIONS**

To receive and consider any Councillor requests for specific questions to be submitted to WBC meetings. Members to also agree the WBC meeting to which the Town Clerk is to submit the question(s) to.

Members to **RESOLVE** if required.

13. COUNCILLORS' ATTENDANCE

13.1 Record of Members' Attendance

To note details of Councillors' attendance during 2025/26 at meetings of the Council and its Committees.

Appendix D

14. ORDERS FOR PAYMENT

To note there has been no Orders for Payment since the last meeting of the Policy & Resources Committee.

15. PUBLICATIONS

To note that the following publications have been received and are available for perusal from the Council Offices:

Office of the PCC	E-newsletter February 2026
Friendship Alliance e-newsletter	February & March 2026
ACER e-Newsletter	Spring 2026
MERA	Minutes of Meeting February 2026

16. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To decide whether any of the foregoing items of business shall form the subject of a press release.

17. EXCLUSION OF PUBLIC AND PRESS

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 18,19 & 20 on the Agenda.

18. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting of the Town Council held on 4th February 2026 (Minutes 126 – 127) and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

19. COMMITTEE REPORTS

To receive the Confidential Minutes of the following meetings:

19.1 Policy & Resources Committee - 11th March 2026 (*draft*) (Minutes 100– 103)

20. LOCAL BUS SERVICES

To receive a confidential report.

Confidential Appendix E