

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

28th January 2026

Dear Councillor

Notice is hereby given that a meeting of Earley Town Council will be held on **Wednesday 4th February 2026** commencing at 7pm in the Council Chamber at the Council Offices, Radstock Lane, Earley.

Yours faithfully

Jo Friend

TOWN CLERK

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

3. **PUBLIC FORUM**

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. **MINUTES OF PREVIOUS MEETING**

To consider the minutes of the meeting of the Town Council held on 26th November 2026 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair. (Minutes 81 – 102)

5. **TOWN MAYOR'S COMMUNICATION**

5.1 To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

Appendix A

6. **COMMITTEE REPORTS**

To receive the minutes of the following meetings:

- | | | | |
|-----|--------------------------------|---|--|
| 6.1 | Amenities & Leisure Committee | - | 14 th January 2026 (<i>draft</i>) (Minutes 54 – 67) |
| 6.2 | Planning & Transport Committee | - | 9 th December 2025 (Minutes 112 - 130) |

Extraordinary Meeting 16th December 2025 (Minutes 131 – 137)

13th January 2026 (*draft*) (Minutes 138 – 155)

6.3 Policy & Resources Committee - 21st January 2026 (*draft*) (Minutes 63 – 83)

7. **COMMITTEE VACANCY**

To consider appointing to the vacancy on the Policy & Resources Committee. Nominations to be received and Members to **RESOLVE** accordingly.

8. **REPRESENTATIVES ON OTHER BODIES**

To receive Councillors' reports on meetings of outside bodies on which this Council is represented:

8.1 **Kenton Road Day Centre**

To receive a written report from Cllr A Bassett. *Appendix B*

9. **INTERNAL AUDIT**

To receive the interim internal audit report. *Appendix C*

10. **FINANCE**

10.1 **Fees & Charges 2026/27**

To receive the recommendations of the Amenities and Leisure Committee for fees and charges in 2026/27.
Members to consider and to **RESOLVE** accordingly. *Appendix D*

10.2 **Mays Lane Cemetery**

To consider a proposal from the Amenities and Leisure Committee in relation to restricting the provision of new burial plots to Earley and Woodley residents only.
Members to **RESOLVE** accordingly. *Appendix E*

11. **BUDGET AND PRECEPT 2026/27**

The budget and precept 2026/27 have been thoroughly considered at meetings of the Budget Working Party. A report on the recommendations made is attached.

Council is required to **RESOLVE** upon a budget for 2026/27 and to **RESOLVE** upon a precept for 2026/27.

11.1 **Town Council Budget 2026/27**

To consider the recommendations arising from the meetings of the Budget Working Party and to agree that the Draft Budget 2026/27 be adopted.
Draft Budget 2026/27 document emailed to Members 16/01/26.

Members to **RESOLVE** accordingly. *Appendix F*

11.2 Town Council Precept 2026/27

Members to agree a Precept for 2026/27. To discuss and consider options, including:

11.2.1 No increase in 2026/27

11.2.2 1% increase in 2026/27

Members to **RESOLVE** accordingly.

Appendix F

12. SCHEDULE OF MEETINGS 2026/27

12.1 To consider the proposed Schedule of Meetings 2026/27 and to **RESOLVE** accordingly.

Appendix G

13. ETC CHAIRS GROUP MEETING

To receive notes from the Chairs Group Meeting.

Appendix H

14. LOCAL BUS SERVICES

To receive a report and recommendations on Wokingham Borough Council's request for financial support from Earley Town Council for local bus services.

Appendix I

15. CLIMATE EMERGENCY

To consider Cllr A Neal's request that the Climate Emergency Action Plan (2021 and update 2022) be reviewed and updated by a Climate Emergency Working Group. Both documents are available on the ETC website.

To appoint members to the Climate Emergency Working Group. Members to **RESOLVE**.

16. TREE PRESERVATION ORDER

To receive a report on a recommendation from the Planning & Transport Committee that one or more TPOs are sought for trees at Mays Lane Cemetery.

Members to **RESOLVE** accordingly.

Appendix J

17. COMMUNITY GOVERNANCE REVIEW – UPDATE

To note that the CGR Panel have submitted their final recommendations to WBC for approval.

Appendix K

18. WOKINGHAM BOROUGH COUNCIL – TOWN & PARISH QUESTIONS

To receive and consider any Councillor requests for specific questions to be submitted to WBC meetings. Members to also agree the WBC meeting to which the Town Clerk is to submit the question(s) to.

Members to **RESOLVE** if required.

19. COUNCILLORS' ATTENDANCE

19.1 Record of Members' Attendance

To note details of Councillors' attendance during 2025/26 at meetings of the Council and its Committees.

Appendix L

20. ORDERS FOR PAYMENT

To receive details of Orders for Payment since the last meeting of the Policy & Resources Committee Imprest vouchers (1142 - 1147).

Appendix M

21. PUBLICATIONS

To note that the following publications have been received and are available for perusal from the Council Offices:

Office of the PCC	E-newsletter December 2025 & January 2026
Involve Community Services	E-newsletters December 2025 and January 2026
Friendship Alliance e-newsletter	December 2025
MERA	Minutes of meetings December 2025 & January 2026

22. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To decide whether any of the foregoing items of business shall form the subject of a press release.

23. EXCLUSION OF PUBLIC AND PRESS

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 24 & 25 on the Agenda.

24. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting of the Town Council held on 26th November 2025 (Minutes 100 – 101) and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

25. COMMITTEE REPORTS

To receive the Confidential Minutes of the following meetings:

- 25.1 Policy & Resources Committee - 21st January 2026 (*draft*) (Minutes 80– 82)