

EARLEY TOWN COUNCIL

Town Clerk
JO FRIEND BA(Hons) PSLCC



Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

11th June 2025

Dear Councillor

A meeting of the Policy & Resources Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley, **Wednesday, 18th June 2025** commencing at 7pm.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Policy & Resources Committee

Councillors D Hare (Chair), A Bassett, J Eastwell, T Holton, G Littler, A Long, T Maher, S Matthews and S Newton.

A G E N D A

1. ELECTION OF COMMITTEE CHAIR

- 1.1 To receive nomination(s) for the position of Chair of the Policy and Resources Committee.

Members to **RESOLVE** accordingly.

- 1.2 To receive nominations(s) for the position of Vice Chair of the Policy and Resources Committee.

Member to **RESOLVE** accordingly.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

4. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

5. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the meeting held on 12th March 2025 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** the minutes be signed. (Minutes 77 - 95).

6. BANK RECONCILIATIONS

To note that the Bank Reconciliations for February, March and April 2025 have been made available to the Chair of Policy & Resources Committee for information.

7. FINANCE UPDATE

To receive a finance update.

Appendix A

8. EAR MARKED RESERVES

To receive a report on Earley Town Council's ear marked reserves. Members to begin their review of these reserves.

Appendix B

9. TOWN COUNCIL GRANTS 2025/26

9.1 New Applications

To consider applications received in the first tranche of the 2025/26 grant application period:

- Berkshire Vision
- Keep Mobile
- Link Visiting Scheme
- Zoom Crochet & Knit Group
- Re-inspired School project
- Aldryngton School PTA
- Friends of Radstock School PTA

Full details will be provided to the Committee. Members to **RESOLVE** on awards as appropriate.

Appendix C

9.2 Grant Expenditure Reports

To note thank you letters and reports of expenditure of grants awarded in 2024/25 received from:

- Berkshire MS Therapy Centre
- Earley Day Centre

10. HEALTH AND SAFETY REVIEW

To receive, as requested, a copy of the Town Council's Health & Safety Policy.

Appendix D

11. WOKINGHAM BOROUGH COUNCIL - SPORTS FACILITIES

To receive a report on discussions on sports facilities in Earley.

Appendix E

12. YOUTH SERVICES - UPDATE

To receive an update on the Town Council's youth services provision and to **RESOLVE** where necessary.

Appendix F

13. **WOKINGHAM BOROUGH COUNCIL – TOWN & PARISH QUESTIONS**

To note that we have been informed – “WBC has agreed a new Constitution which came into effect on 1 June 2025. The new Constitution includes a provision for questions by Town and Parish Councils at meetings of Council, Executive and other committees.

There will now be a standing item on the agenda for WBC meetings. 10 minutes will be allowed for consideration of any Town/Parish questions. Questions from Town and Parish Councils must be submitted by the Town/Parish Clerk, naming the person who will ask the question at the meeting. The deadline for submission of questions is seven working days before the meeting (general questions) or two working days before the meeting if the question relates to a specific agenda item. No questions are allowed at meetings of the WBC Planning Committee.”

To consider how this new opportunity might be implemented in terms of awareness of WBC’s various meeting and their agendas, and the authorisation of questions for submission.

14. **ORDERS FOR PAYMENT**

To receive details of Orders for Payment since the last meeting of the Town Council (Vouchers 7748 - 7772, 7772a – 7786, 7787 – 7793, 7794 – 7795, 7796 – 7824, 7825 – 7847) and Imprest vouchers 1061 - 1072).

Appendix G

15. **PUBLICATIONS**

To note that the following communications have been received and are available for perusal from the Council Offices:

CCB (Connecting Communities in Berkshire)	E-newsletter April 2025
TVP	Police & Crime Bulletin – April & May 2025 Wokingham North NHPT weekly updates – April & May 2025
MERA	Minutes – April 2025
Me2 Club	E-newsletter April & May 2025

16. **PRESS RELEASES, WEBSITE & SOCIAL MEDIA**

To consider whether any of the foregoing items should be the subject of a press release.

17. **EXCLUSION OF PUBLIC AND PRESS**

*To **RESOLVE** that, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the public and press are temporarily excluded and are asked to withdraw for item 18 on the Agenda.*

18. **CONFIDENTIAL MINUTES OF PREVIOUS MEETING**

To consider the Confidential Minutes of the meeting held on 12th March 2025 and, if appropriate, agree they represent a true and correct record and **RESOLVE** they be signed.