

## Policy & Resources meeting – 24<sup>th</sup> January 2024

### **Agenda Item 6 – BUDGET & PRECEPT 2024/25**

A meeting of the Budget Working Party was held on Monday 8<sup>th</sup> January 2024 in the Council Chamber. Cllr David Hare chaired the meeting, present were: Cllrs A Bassett, N Brock, M de Jong, J Eastwell, T Holton, M Iyengunmwena, S Jordan, N Jorgensen, A Long, S Matthews, A Neal, S Newton, B Owen. Also present were the Town Clerk, Jo Friend, and Deputy Town Clerk, Emma Carroll.

Prior to the meeting, all ETC councillors had been provided with electronic copies of the Draft Budget 2024/25, a summary of draft budget figures, an ear marked reserves report and a document detailing suggestions for the Budget 2024/25.

#### **Main points from the meeting:**

Councillors were generally happy with the figures contained in the budget document.

It was agreed that all the suggestions detailed in the supporting document should be included in the 2024/25 budget, including the new Net Zero earmarked reserve. Further comments on these suggestions included an increase to £1,000 in the budget for pull-down projector screens, and an acknowledgement that any work towards net zero, funded by the new EMR, would need a gradual, informed approach and, most likely, the setting up of a working group to oversee it.

Cemetery – the current drainage issues at Mays Lane Cemetery (causes = soil type and restrictions on dealing with ‘grey water’) should be taken into account when planning the detail of the extension area. If permanent drainage is not possible perhaps matting could be used.

Hall hire – a question was asked, should hire charges be amended to reduce the amount ETC, in effect, subsidises the community centres? Should hirers pay more to offset the cost of running these buildings rather than these costs being funded by the precept, and hence all residents? Councillors generally agreed that there was a balance to be achieved as the community centres provide a vital service to Earley and to charge hirers a fee to enable ETC to break even would put hire charges beyond the reach of most. The Amenities & Leisure Committee is due to carry out the annual review of charges for 2024/25 at its meeting on 17<sup>th</sup> January – recommendations will go to Full Council on 7<sup>th</sup> February.

Town maps – upgrading these provides an opportunity to review what information is depicted on the maps (bearing in mind most people have access to a mobile phone) and where the maps are located. It was suggested that an A4 version of any new map could be put on council notice boards.

Electric vehicles – the installation of charging points should be a fundamental part of purchasing any EV for ETC.

It was noted that an inflation rate of 5% was used for figures in the Budget 2024/25 document and, for illustration purposes, an assumption made that the precept would remain at its current level. The impact on the precept and on the typical Band D figure of increases of 0%, 1%, 2% and 3% were shown on the summary of draft budget figures as provided to councillors.

A request was made that future income & expenditure reports to the P & R committee contain a commentary on 'where we're at in relation to the current year's budget'.

Precept

There was some discussion about the level of precept required for 2024/25. Cases were made for a 0% increase, a 1% increase and a 3% increase. This will be debated further at the Policy & Resources Committee meeting on 24<sup>th</sup> January and a recommendation will be made for Full Council to consider on 7<sup>th</sup> February 2024.



## EARLEY TOWN COUNCIL

### GRANTS POLICY

#### Community Grants to Community Groups, Organisations

Part of Earley Town Council's mission is to engage with residents, working with all to make Earley an even better place in which to live. Therefore, all spending and activity that the Council undertakes focuses on delivering its mission and the Council recognises the important role that its grant spending plays in supporting community groups, organisations and individuals.

#### 1. Introduction

- a. Applications will be accepted three times a year in June, November and March.
- b. Applications received outside of the normal intake will be considered in exceptional circumstances.
- c. Each financial year the Council sets a grant budget, which is a limited amount, therefore the Council will not award grants in excess of the annual budget.
- d. Grant applications are considered by the Policy & Resources Committee on an individual basis.
- e. Amounts awarded are at the discretion of the Policy & Resources Committee.
- f. Commercial organisations are not eligible to apply for a grant.
- g. The Council is committed to environmental/green issues and asks where possible for applicants to demonstrate how they promote these types of initiatives within their group/organisation.

#### 2. Criteria

- a. Applicants must complete an application form and provide the following supporting documentation: -
  - Set of financial accounts for the previous year
  - Quotations received (if the request is in relation to a project)
  - Breakdown of income/expenditure
  - Safeguarding Policy (if group/organisation's work involves children or vulnerable adults)
- b. The Council reserves the right to request additional information, if required.
- c. Applications will only be accepted from voluntary/charity organisations or groups who provide much needed support services.
- d. Applicants must demonstrate how the grant will benefit residents of Earley; this includes applications from groups/organisations who operate outside the Earley boundary.
- e. Applicants will be asked for the number of Earley residents who will benefit from the grant and will be asked to evidence how this number is obtained.
- f. Applications can not be made for groups/organisations operating overseas or for assistance outside the UK.

- g. Applications will not be accepted retrospectively, where the project or expense has already occurred.
- h. Grants will not be awarded for wide scale advertising.
- i. Grants are not awarded for costs that could reasonably be expected to be funded from other sources, e.g., member subscription.
- j. Successful applicants will be notified as soon as practicably possible.
- k. Unsuccessful applicants will be provided with a reason as to why a grant has not been awarded.
- l. Payments of grants will be paid electronically.
- m. All recipients of a grant will be required to provide the Council with a report on the following:
- How the grant has been spent
  - How the grant has benefitted the community
  - How the grant has assisted the group/organisation
- The report should be supported with evidence such as photos, newsletters or press releases, website links, where possible.
- n. Application Forms for Community Grants to Community Groups, Organisations can be found at:
- <https://earley-tc.gov.uk/wp-content/uploads/2019/12/Application-Form-Community-Groups-Organisations.pdf>

## Grants for Individuals

Match-funding grants may be given to applicants who have been awarded a grant through the Wokingham Borough Sports Council. In these cases, the request for Town Council funding will be made by Wokingham Borough Council directly to the Town Council. Consideration will also be given to granting match funding for awards made to individuals from other recognised organisations.

In exceptional circumstances, Individuals may apply directly to the Town Council for a grant. These applications may be made at any time during the year.

- a. Applicants making an individual application directly to the Council must complete an application form.
- b. Successful applicants will be notified as soon as practicably possible.
- c. Unsuccessful applicants will be provided with a reason as to why a grant has not been awarded.
- d. Payment of grants will be made electronically.
- e. Application Forms for Individuals can be found at:
- <https://earley-tc.gov.uk/wp-content/uploads/2019/12/Application-Form-Individual.pdf>

**Date of policy:** xxxxxxxxx

**Approving committee:** xxxxxxxxx

**Date of committee meeting:** xxxxxxxxx

**Policy effective from:** xxxxxxxxx

**Date for next review:** xxxxxxxxx

**ORDERS FOR PAYMENT - BY DIRECT DEBIT**

<b>Number</b>	<b>Supplier</b>	<b>Purchase Description</b>	<b>Amount</b>
6277	Allstar Business Solutions	Vehicle Fuel Parks & Maintenance Sept 23	£282.44
6278	Allstar Business Solutions	Vehicle Fuel Parks Sept 23	£93.46
6279	BT	SJP CCTV phone to 30/11/23	£43.20
6280	Castle Water	Water supply I/C September 23 Fixed DD	£79.41
6281	Castle Water	Water supply CEM September 23	£92.89
6282	Castle Water	Water supply MPCC September 23	£160.46
6283	Castle Water	Water supply Allot September 23	£216.59
6284	Castle Water	Water supply RH September 23	£130.69
6285	Culligan UK Ltd	SJP Water Cooler Sept 23	£44.79
6286	Culligan UK Ltd	RH Water Cooler Sept 23	£89.58
6287	Elavon	Credit card terminal rental Oct 23	£22.80
6288	Focus Group	RH Telephone line rental Oct 23 & calls Aug 23	£189.23
6289	O2	Mobile phones September 23	£256.25
6290	O2	Mobile phones August 23	£285.58
6291	Regent Gas Ltd	Gas supply RLCC Sept 23	£38.74
6292	Regent Gas Ltd	Gas supply RH Sept 23	£56.33
6293	Regent Gas Ltd	Gas supply SJP Sept 23	£103.04
6294	Regent Gas Ltd	Gas supply MPCC Sept 23	£263.22
6295	SSE	MPCC Electric Month to 11/9/23	£547.99
6296	SSE	Electric Street Lighting Sept 23 Dusk to Dawn	£621.37
6297	SSE	Electric Street Lighting Sept 23 Continuous	£51.41
6298	SSE	RLCC Electric 02/08 - 01/09	£309.66
6299	Virgin Media	Internet October 23	£51.60
6300	Wokingham Borough Council	RH Maint Depot Rates Oct 23	£121.00
6301	Wokingham Borough Council	MPCC Rates Oct 23	£228.00
6302	Wokingham Borough Council	RLCC Rates Oct 23	£469.00
6303	Wokingham Borough Council	CEM Rates Oct 23	£904.00
6304	Wokingham Borough Council	RH Rates Oct 23	£1,572.00
<b>Total Direct Debits</b>			<b>£7,324.73</b>

Date Prepared:

06/11/2023

Prepared by:

Ian Johnson

## ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6305	A1 Locksmiths	MELNR Keys for Emergency Plan and IC Padlock	£68.05
6306	Blucando	RH IT Audit including Business Risk review	£540.00
6307	Bowak Ltd	Correction to credit	£0.24
6308	Bracknell Pest Control	SJP Mole removal x 2	£96.00
6309	Bracknell Pest Control	MPCC Wasp Nest removal	£60.00
6310	Bracknell Pest Control	Allot. Baits 24/10/23	£54.00
6311	Dorrell Flooring Ltd	RLCC Floor refurbishment	£4,332.00
6312	Greenbarnes Ltd	6 Noticeboards	£10,854.77
6313	ICCM	Cemetery Management & Compliance training course	£168.00
6314	JRB Enterprise Ltd	80,000 Scoop poop Dog bags	£1,124.16
6315	Lister Wilder	SJP Chainsaw Filing Kit	£28.36
6316	Online Playgrounds	SJP Gatespring	£50.40
6317	RES Fire	SJP Fire Extinguisher service and Certificate	£459.36
6318	RES Fire	I/C Fire Extinguisher service and Certificate	£50.88
6319	RES Fire	MPCC Fire Extinguisher service and Certificate	£133.68
6320	RES Fire	CP Fire Extinguisher service and Certificate	£53.76
6321	RES Fire	RLCC Fire Extinguisher service and Certificate	£64.20
6322	RES Fire	RH Fire Extinguisher service and Certificate	£315.78
6323	Tradepoint B&Q	Bench repairs + Mastic for Window MPCC	£82.95
6324	Travis Perkins	MELNR Pthways Gravel/Shingle	£176.44
6325	Travis Perkins	Benches - Paddick Drive repair	£113.60
6326	Web Marketing Matters	Website Maintenance October 23	£216.00
6327	Weed Management Ltd	SJP Pitch Fertilizer	£1,211.82

**Total: £20,254.45**

Date Prepared: 6/11/2023

Prepared By: Ian Johnson

October 2023 Barclaycard

ORDERS FOR PAYMENT - BY BARCLAYCARD

<b>Number</b>	<b>Supplier</b>	<b>Purchase Description</b>	<b>Amount</b>
6328	Zoom	Subscription mth to 4/11/23	£15.59
6329	Marks & Spencer	Macmillan Coffee Morning Food items	£17.75
6330	Asda	Macmillan Coffee Morning Food items	£8.15
6331	Radio Solutions	Emergency Plan Walkie talkies	£95.93
<b>Total Barclaycard</b>			<b>£137.42</b>

Date Prepared: 13/11/2023

Prepared by: Ian Johnson

## ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6332	2468 Ltd	Silverdale Water Heater Service see credit below	£184.26
6333	2468 Ltd	Silverdale Water Heater Service credit re above invoice	-£184.26
6334	Air IT Ltd	New IT Encryption replacing outdated software - IT Upgrade EMR	£2,280.00
6335	Air IT Ltd	Managed IT support Nov 23	£758.71
6336	Air IT Ltd	Microsoft 365 Nov 23	£915.40
6337	Arco Ltd	Hi Vis Fleece Lined Coats Sml & XL (JessF/MB)	£108.62
6338	Arco Ltd	Hi Vis Long sleeve Vest L Em. Plan	£24.92
6339	Arco Ltd	Hi Vis Long sleeve Vest 2xXL Em. Plan	£24.92
6340	Arco Ltd	Hi Vis Vests/Coats M/L/XL/XXL Em. Plan	£109.87
6341	Arco Ltd	Hi Vis Long sleeve Vest 2xS Em. Plan	£49.85
6342	Arco Ltd	Hi Vis Credit for wrong item delivered L	-£30.01
6343	Arco Ltd	Hi Vis Credit for wrong item delivered XXL	-£30.01
6344	Arkell & Hurcombe	Bronze Plaque - CEM	£128.34
6345	Brewers Decorating Centres	MELNR Paint for bridge	£103.98
6346	CTS	YK60UUJ CV Joint Boot replace	£237.36
6347	GLS	Jumbo Toilet Rolls and Hand towels MPCC/RH/IC	£109.16
6348	Grabloader Ltd	Green waste collected from Mays Lane	£864.00
6349	Hadley Recycle and Waste	Allot Skip Delivery	£168.00
6350	Hadley Recycle and Waste	Cem Skip Exchange	£288.00
6351	Home Smart Energy	Solar Panels and installation at Radstock House (less deposit)	£9,755.00
6352	Lister Wilder	SJP Chainsaw oil and gloves	£81.07
6353	Select Env. Services	CP Waste Oct 23	£40.43
6354	Select Env. Services	MPCC Waste Oct 23	£176.74
6355	Select Env. Services	General Litter Oct 23	£496.18
6356	Select Env. Services	RLCC Waste Oct 23	£43.83
6357	Select Env. Services	RH Waste Oct 23	£13.34
6358	SMS Commercial	Annual Maintenance to 18/10/24 SJP	£718.80
6359	SMS Commercial	Annual Maintenance to 18/10/24 RLCC	£252.00
6360	SMS Commercial	Annual Maintenance to 18/10/24 RH	£279.36
6361	SMS Commercial	Annual Maintenance to 18/10/24 MPCC	£252.00
6362	Staysure Ltd	YS06BSO Tyre repair	£77.21
6363	Tradepoint B&Q	Cem WD40/Copper pipe	£45.89
6364	Tradepoint B&Q	Maint items	£12.67
6365	William Luck	Planning Services Sept 23	£410.70
6366	William Luck	Planning Services Oct 23	£324.90

**Total: £19,091.23**

Date Prepared: 27/11/2023

Prepared By: Ian Johnson



## ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6367	A1 Locksmith Berkshire Ltd	Key cut for SJP November 23	£6.50
6368	Agricultural & Estate Services Ltd	SJP Hedge cut Nov 23	£522.00
6369	Alan Hadley Ltd	Green waste removal Allotments November 23	£168.48
6370	Bracknell Pest Control	Allotments pest treatment November 23	£54.00
6371	Bowak Ltd	Cleaning and caretaking supplies various sites November 23	£128.04
6372	Bowak Ltd	Cleaning and caretaking supplies various sites November 23	£117.89
6373	Frasers Office Supplies	Personalised logo christmas cards	£270.00
6374	Findel Education Ltd GLS	Hand towels various sites	£139.15
6375	Jameson Brown Ltd t/a Thake Signs	SJP sign with pole and fixings for carpark Nov 23	£424.80
6376	National Association of Memorial Masons	Corporate Associate Membership Subscription Jan-Dec 24	£264.00
6377	SLCC For Local Council Professionals	Membership fee Jo Friend	£530.00
6378	Tradepoint UK B&Q	Grinding discs for Noticeboards Maintenance	£15.30
6379	Tradepoint UK B&Q	Postcrete for Noticeboards Nov 23	£60.80
6380	Tradepoint UK B&Q	Various items for SJP,RH,Allotments,Vehicles & Noticeboards	£148.99
6381	Tradepoint UK Screwfix	Maintenance Worm drive hose clips	£19.49
6382	Tradepoint UK Screwfix	Maintenance Worm drive hose clips Credit	-£23.99
6383	Tradepoint UK Screwfix	Maintenance & PPE coverall, Hose Clips and wipes	£51.68
6384	Tradepoint UK Screwfix	Materials for Noticeboards Nov 23	£32.99
6385	Tradepoint UK Screwfix	Barrier Fencing SJP Nov 23	£34.99
6386	Travis Perkins	Gravel/Shingle for MELNR Nov 23	£241.20
6387	Tri Security	Fire Alarm Maintenance & Emergency Lighting Test	£4,080.00
6388	Web Marketing Matters Limited	Monthly Website Support & Maintenance Package	£216.00
6389	William Luck	Planning Professional Services November 2023	£394.80
6390	Wokingham Borough Council	Occupation charge for Centre Point Community Centre Nov 23	£293.50
6391	Wokingham Borough Council	Contribution towards support towards local buses 1st Sept 23 31st Mar	£754.37
6392	X-tern Services	Window cleaning various sites Nov 23	£160.00

**Total: £9,104.98**

Date Prepared: 08/12/2023

Prepared By: Michaela Orme

November 2023 Barclaycard

ORDERS FOR PAYMENT - BY BARCLAYCARD

<b>Number</b>	<b>Supplier</b>	<b>Purchase Description</b>	<b>Amount</b>
6393	Austen Group	Platform Sack truck MELNR Emergency Plan	£159.95
6394	Zoom	Subscription Nov 23	£15.59
6395	Amazon	Waterprrof Walkie Talske case	£22.98
6396	Amazon	Craft wire for Carols by the Lake Lanterns	£16.98
6397	Royal Mail	Stamps	£233.75
6398	Bradshaws Direct	Tarpaulin 6mx4m	£42.98
6399	Wokingham Superbowl	Staff Xmas event deposit	£100.00
<b>Total Barclaycard</b>			<b>£592.23</b>

Date Prepared: 12/12/2023

Prepared by: Ian Johnson

**ORDERS FOR PAYMENT - BY DIRECT DEBIT**

November 2023

<b>Number</b>	<b>Supplier</b>	<b>Purchase Description</b>	<b>Amount</b>
6400	Allstar Buisness Solutions Ltd	Vehicle Fuel Parks & Maintenance Oct 23	£210.88
6401	Allstar Buisness Solutions Ltd	Vehicle Fuel Maintenance Oct 23	£169.58
6402	Allstar Buisness Solutions Ltd	Vehicle Fuel Parks Oct 23	£59.44
6403	Allstar Buisness Solutions Ltd	Vehicle Fuel Parks Oct 23	£78.63
6404	Allstar Buisness Solutions Ltd	Vehicle Fuel Maintenance Nov 23	£101.28
6405	Castle Water	Water supply CEM Apr 22 - Oct 23	£730.92
6406	Castle Water	Water supply IC May 22 - Mar 23	£861.37
6407	Castle Water	Water supply IC Apr - Sept 23	£505.60
6408	Castle Water	Water supply IC October 23 Credit	-£25.51
	Less Castle Water previously paid on account	IC Paid on account by fixed monthly DD May 22 - Oct 23	-£1,208.15
6409	Castle Water	Water supply MPCC October 23	£166.73
6410	Castle Water	Water supply RLCC October 23	£25.94
6411	Castle Water	Water supply RH Oct 23	£136.99
6412	Castle Water	Water supply RH June - Sept 23	£11.69
6413	Culligan UK Ltd	SJP Water Cooler Oct 23	£44.79
6414	Culligan UK Ltd	RH Water Cooler Oct 23	£89.58
6415	Elavon	Credit card terminal rental Nov 23	£22.80
6416	Focus Group	RH Telephone line rental Nov 23 & calls Sept 23	£183.89
6417	O2	Mobile phones October 23	£234.02
6418	Regent Gas Ltd	Gas supply RH Oct 23	£142.96
6419	Regent Gas Ltd	Gas supply SJP Oct 23	£201.23
6420	Regent Gas Ltd	Gas Supply RLCC Oct 23	£289.21
6421	Regent Gas Ltd	Gas Supply MPCC Oct 23	£542.32
6422	SSE	RLCC Electric 02/09/23 - 01/10/2023	£340.44
6423	SSE	Electric Street Lighting Oct 23 Dusk to Dawn	£601.48
6424	SSE	Electric Street Lighting Oct 23 Continuous	£49.85
6425	Virgin Media	Internet November 23	£51.60
6426	Wokingham Borough Council	MPCC Rates Nov 23	£228.00
6427	Wokingham Borough Council	RLCC Rates Nov 23	£469.00
6428	Wokingham Borough Council	RH Rates Oct 23	£1,572.00
6429	Unused		
<b>Total Direct Debits</b>			<b>£6,888.56</b>

Date Prepared:

14/12/2023

Prepared by:

Michaela Orme

## ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6430	Air IT Ltd	Microsoft 365 Dec 23	£915.40
6431	Air IT Ltd	Managed IT Support Dec 23	£719.83
6432	Arnold Laver	Wooden pegs for Cemetery Dec 23	£31.50
6433	Bowak Ltd	Centrefeed roll RH Dec 23	£30.18
6434	Bracknell Pest Control	Trap and remove mole SJP Dec 23	£72.00
6435	The Community Heartbeat Trust Ltd	Defibrillators for MPCC & SJP Dec 23	£5,280.00
6436	Creating Technical Solutions	MOT & Service EN65 HDF Maintenance vehicle Nov 23	£479.94
6437	Nationwide Fuels	500L White Diesel for IC	£897.00
6438	NPORS	S Barker Op Licence balance due	£5.00
6439	Select Environmental Services Ltd	Waste collection CP Nov 23	£57.67
6440	Select Environmental Services Ltd	Waste collection MPCC Nov 23	£148.80
6441	Select Environmental Services Ltd	Waste collection RLCC Nov 23	£42.46
6442	Select Environmental Services Ltd	Waste collection General Litter Nov 23	£565.56
6443	Select Environmental Services Ltd	Waste collection RH Nov 23	£13.34
6444	Southern Maintenance Solutions UK Ltd	Investigate & repair underfloor heating control SJP	£223.50
6445	Southern Maintenance Solutions UK Ltd	Repair leak in changing room 4 SJP	£349.78
6446	Southern Maintenance Solutions UK Ltd	Boiler repair new flue hood and seal & test RH Nov 23	£395.63
6447	Southern Maintenance Solutions UK Ltd	Boiler repair & test new electrodes MPCC Nov 23	£250.93
6448	Southern Maintenance Solutions UK Ltd	Boiler repair remove and repace valve & test RLCC Nov 23	£727.92
6449	Southern Maintenance Solutions UK Ltd	Boiler repair new seals & test SJP Nov 23	£278.75
6450	Sutcliffe Play	Meadow Park New roundabout (EMR)	£3,247.20
6451	Sutcliffe Play	Meadow Park New roundabout Installation, removal of old & Inspection (EMR)	£7,872.74
6452	Tradepoint UK B&Q	Cutting discs SJP Dec 23	£7.65
6453	Tradepoint UK B&Q	Decorating materials for bus shelters Dec 23	£82.62
6454	Travis Perkins	Gravel MELNR Dec 23	£241.20

**Total: £22,936.60**

Date Prepared: 19/12/23

Prepared By: I Johnson

## ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6455	2468 Workplace appreciation	CP Boiler rental qtr/end 30/4/24	£130.18
6456	A Bit of a Do	Mayors Reception Finger Buffet	£466.00
6457	Brewers Decorating Centres	Paint for Bus Shelter Maintenance	£90.01
6458	Brunel Engraving Co Ltd	King Charles III Coronation plaque	£206.10
6459	Enerveo	St Light Maintenance and chargeabl repairs	£471.46
6460	Frasers Office Innovation	Office Paper, Ink cartridges and Batteries	£259.30
6461	Initial	VAT only on Silverdale Termination	£14.84
6462	Initial	CP Annual Sanitary Waste Disposal	£554.64
6463	Ricoh	RH Photocopiers Qtr/end 31/3/24	£440.34
6464	SLCC Enterprises Ltd	Practioners Conference J Friend	£387.00
6465	SLCC Enterprises Ltd	Practioners Conference E Carroll	£531.00
6466	Tradepoint UK B&Q	Sealant paint	£14.25
6467	Web Marketing Matters	Website support Dec 23	£216.00
6468	William Luck	Planning Services Dec 23	£520.20
6469	Wokingham Borough Council	CP Rental Dec 23	£293.50
6470	Wokingham Borough Council	Election Costs May 23	£26,672.10

**Total: £31,266.92**

Date Prepared: 8/1/24

Prepared By: I Johnson

**IMPREST ACCOUNT - Reimbursement Vouchers 888 - 917**

Vouchers between 8th November 2023 - 8th January 2024

<b>Number</b>	<b>Details</b>	<b>Amount</b>
888	Damage Deposit Refund PS	£50.00
889	Damage Deposit Refund KA	£50.00
890	Damage Deposit Refund ERdeC	£50.00
891	Damage Deposit Refund DS	£50.00
892	Damage Deposit Refund & Reduced booking time RVA	£114.50
893	Grant - Assoc. of Central Earley Residents	£492.00
894	Grant - The Earley Environmental Group	£75.00
895	Grant - The Earley Environmental Group	£400.00
896	Damage Deposit Refund EJJ	£50.00
897	Damage Deposit Refund CD	£50.00
898	Damage Deposit Refund AS	£50.00
899	Damage Deposit Refund EJP	£50.00
900	Damage Deposit Refund less hire of kitchen adjust. AM	£45.00
901	Prudential AVC's P9 December	£200.00
902	LGPS Pensions P9 December	£20,233.53
903	HMRC PAYE/NI P9 December	£20,289.26
904	Salaries P9 December	£46,095.78
905	Damage Deposit Refund TAH	£50.00
906	Replenish Petty Cash	£100.00
907	Allotment Competition Winners	£25.00
908	Damage Deposit Refund ZA	£100.00
909	Damage Deposit Refund TS	£50.00
910	Carols at the Lake refreshments etc	£33.75
911	MELNR Volunteer Refreshments	£25.62
912	Salaries P10 January	£33,416.29
913	HMRC PAYE/NI P10 January	£11,559.50
914	LGPS Pensions P10 January	£13,967.96
915	Prudential AVC's P10 January	£200.00
916	Damage Deposit Refund MAZ	£50.00
917	Remembrance Day	
	<b>Total Payments</b>	<b>£147,923.19</b>