

**Policy & Resources Committee Meeting – 12<sup>th</sup> July 2023**

**Agenda Item 4. WOKINGHAM BOROUGH COUNCIL – CIL REQUEST**

Wokingham Borough Council has stated that the contract for local bus services is out for tender and it is expecting that the same level of service will be provided but the cost will increase significantly. WBC has informed us that “whilst our Executive Committee have made provision for what we think will be sufficient funding to cover the increased costs, this funding does draw on finite S106 funding.”

WBC has therefore approached all parish and town councils with contracted bus services in their area to discuss the possibility of a financial contribution, the sum of which will be proportionate to the mileage operating in their area. WBC’s S106 team has indicated that towns and parishes would be permitted to use CIL funds for this purpose if they so wished.

**As a guide, WBC has indicated the amount it would be looking for from Earley Town Council would be £1,293.21 per year for a 3 year period, with effect from September 2023.**

For information, the forecast tender costs for Earley/Woodley local bus services are £1.1m over 3 years.

Rebecca Brooks, Community Transport Manager, Highways & Transport, WBC will explain the proposal in further detail and answer questions from the Policy & Resources Committee.

A second request has been received from WBC in relation to ETC’s CIL funds, this refers to local bus services in ‘Wokingham Town and surrounding villages’ (121/122/123/124/125/127/128/129). The forecast tender costs for these are £2.3m over 3 years and the request to ETC is for £1,293.21 per year for 3 years. It is hoped that Rebecca Brooks will be able to shed further light on this request.

Note for councillors: ETC’s current CIL funds stand at £58,116.93.

## Policy and Resources Committee meeting 12<sup>th</sup> July 2023

### Agenda item 8.2 – Finance – HMRC changes

#### Background

HMRC has recently made changes to VAT treatment of local authority leisure services, the provision of such services will no longer be treated as a business activity and therefore VAT will no longer be applicable.

#### Impacts on Earley Town Council

For ETC the impact will be on its provision of the hire of sports pitches (eg cricket, football and softball). Until April 2023 these were classed as a business activity and ETC charged VAT at the standard rate, this will no longer be the case. Going forwards there are two options open to ETC:

- o Continue to charge for pitches at the agreed Gross rate resulting in a 20% improvement in income to ETC for no extra cost to the Hirers,
- Or,
- o Charge a lesser gross amount to pass a proportion of the benefit to the Hirers.

Members are requested to discuss the options and **RESOLVE** on the Town Council's position with effect from April 2023.

In addition, HMRC have agreed that the VAT charged on sports pitch hires under the previous rules for the past 6 years may be reclaimed by the Local Authority from HMRC. Earley Town Council have made a claim for the 5 years to 21/22, amounting to £9,850. A further claim for 2022/23 will be submitted in due course.

## SPORTS PITCH HIRE FEES - SOL JOEL PARK

	From 1st April 2023		
<u>Football Pitch Fees</u>	Net	VAT	Gross
<b>Adult Football Fees (Includes use of Pavilion)</b>			
Adult Pitch casual one-off games	80.83	16.17	97.00
Adult Pitch Regular Booking	63.33	12.67	76.00
Changing Rooms/Shower (stand alone)	20.00	4.00	24.00
Toilets only/hour	8.75	1.75	10.50
Junior 11-A-Side Pitch one-off games	40.83	8.17	49.00
Junior 11-A-Side Pitch Regular Booking	38.33	7.67	46.00
Junior 11-A-Side Pitch block booking of 5 or more teams	28.33	5.67	34.00
Junior 9-A-Side Pitch one off games	14.17	2.83	17.00
Junior 9-A-Side Pitch Regular Booking	13.75	2.75	16.50
Junior 9-A-Side Pitch block bookings of 5 or more teams	11.67	2.33	14.00
Mini Soccer per game	13.33	2.67	16.00
Mini Soccer Regular Booking	13.75	2.75	16.50
Mini Soccer block bookings of 5 or more teams	11.67	2.33	14.00
<b><u>Cricket/Softball Pitch Fees</u></b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
(To include use of Pavilion/Changing Rooms)			
<b>Midweek - Price per game (40 overs 1-7pm)</b>			
Adult Pitch casual one off games	72.08	14.42	86.50
Adult Pitch Regular Booking	65.42	13.08	78.50
Junior Pitch casual one off games	34.58	6.92	41.50
Junior Pitch Regular Booking	32.08	6.42	38.50
<b>Weekend - Price per game (40 overs 1-7pm)</b>			
Adult Pitch one off games	101.67	20.33	122.00
Adult Pitch Regular Booking	92.50	18.50	111.00
Junior Pitch casual one off games	51.25	10.25	61.50
Junior Pitch Regular Booking	47.92	9.58	57.50
Toilets only/hour	8.75	1.75	10.50

# WOKINGHAM BOROUGH COUNCIL

## *Bulmershe & Coronation, Loddon and South Lake*

49 In response to the draft recommendations we received general support for these wards, although a number of respondents proposed name changes. The Council expressed support for the draft recommendation, but stated that our proposed three-councillor North Woodley, East Woodley and South Woodley wards should be renamed as Bulmershe & Coronation, Loddon and South Lake, respectively. A resident also supported the retention of the existing Loddon ward name, stating that the draft names 'lack imagination' and that it is better to use locally recognised names, rather than compass point names. Another resident expressed support for the inclusion of compass points in names, but argued they should be a suffix, rather than prefix – for example supporting Woodley East, rather than East Woodley. Woodley Town Council expressed general support for the draft proposals.

50 We have given careful consideration to the evidence received, noting the general support for the proposed ward boundaries in Woodley. We have considered the different comments on the proposed names. While we note that there is some support for retaining names with compass point references, albeit it in a different format, we also note the objections. We find the evidence of names that reflect locally recognised areas compelling and note that this argument is used elsewhere in the borough, as well as our draft proposals for the Wokingham Town area, where we have used local names. We are therefore persuaded to adopt the Council's proposed names, noting that these also reflect names of existing wards.

51 Our final recommendations are for three-councillor Bulmershe & Coronation, Loddon and South Lake wards with 9% fewer, 9% fewer and 2% fewer electors than the borough average by 2028, respectively.

## *Hawkedon, Hillside and Maiden Erlegh & Whitegates*

52 In response to the draft recommendations we received a mixture of support and objections to our draft recommendation for this area, with a number of respondents proposing name changes. The Council expressed general support for the draft recommendations, including the inclusion of the Ryhill Way area of Shinfield parish. It also recommended renaming North Earley, South East Earley and South West Earley wards as Maiden Erlegh & Whitegates, Hawkedon and Hillside, respectively. Earley Town Council put forward comments on the parish wards, but not the district wards.

53 Earley & Shinfield Liberal Democrats proposed including all the odd-numbered properties on Beech Lane and Dene Close in South East Earley ward, rather than North Earley ward. They also proposed renaming all the wards so that the compass point part of the name is a suffix, rather than prefix – for example Earley North, rather than North Earley.

54 A number of residents expressed support for the inclusion of Ryhill Way in an Earley ward, while one resident said that the existing parish boundaries should be respected. Shinfield Parish Council expressed support for the draft recommendations. A resident objected to the inclusion of the Sellafield Way to Markby Way area in our proposed South West Earley ward, arguing this would be better placed in the North Earley or South East Earley ward. A number of residents expressed concern about the loss of Maiden Erlegh ward.

55 We received a range of comments on the proposed ward names. A number of respondents objected to using names with compass point references, favouring 'traditional' names. Other respondents supported the compass point references, but argued that they should be a suffix, rather than prefix – for example Earley North, rather than North Earley. A resident and the Council supported renaming South East Earley and South West Earley wards as Hawkedon and Hillside wards, respectively. They did not agree on the name for North Earley, with the Council suggesting Maiden Erlegh & Whitegates, while the resident suggested Sol Joel or Earley Crossroads.

56 We have given careful consideration to the evidence received, noting the support for the draft recommendations. We note that there was some objection to the inclusion of the Ryhill Way area of Shinfield parish in an Earley ward, but there was also support for this arrangement. We remain of the view that this area, which has no direct access into Shinfield parish, is best served in an Earley ward. We also note the amendment put forward by Earley & Shinfield Liberal Democrats. While this provides a marginal improvement to electoral equality, the Group did not provide any compelling evidence to support this amendment. In addition, there was no other support for this change and we note that it moves away from the clear boundary of Beech Lane. Therefore, we are not adopting this amendment.

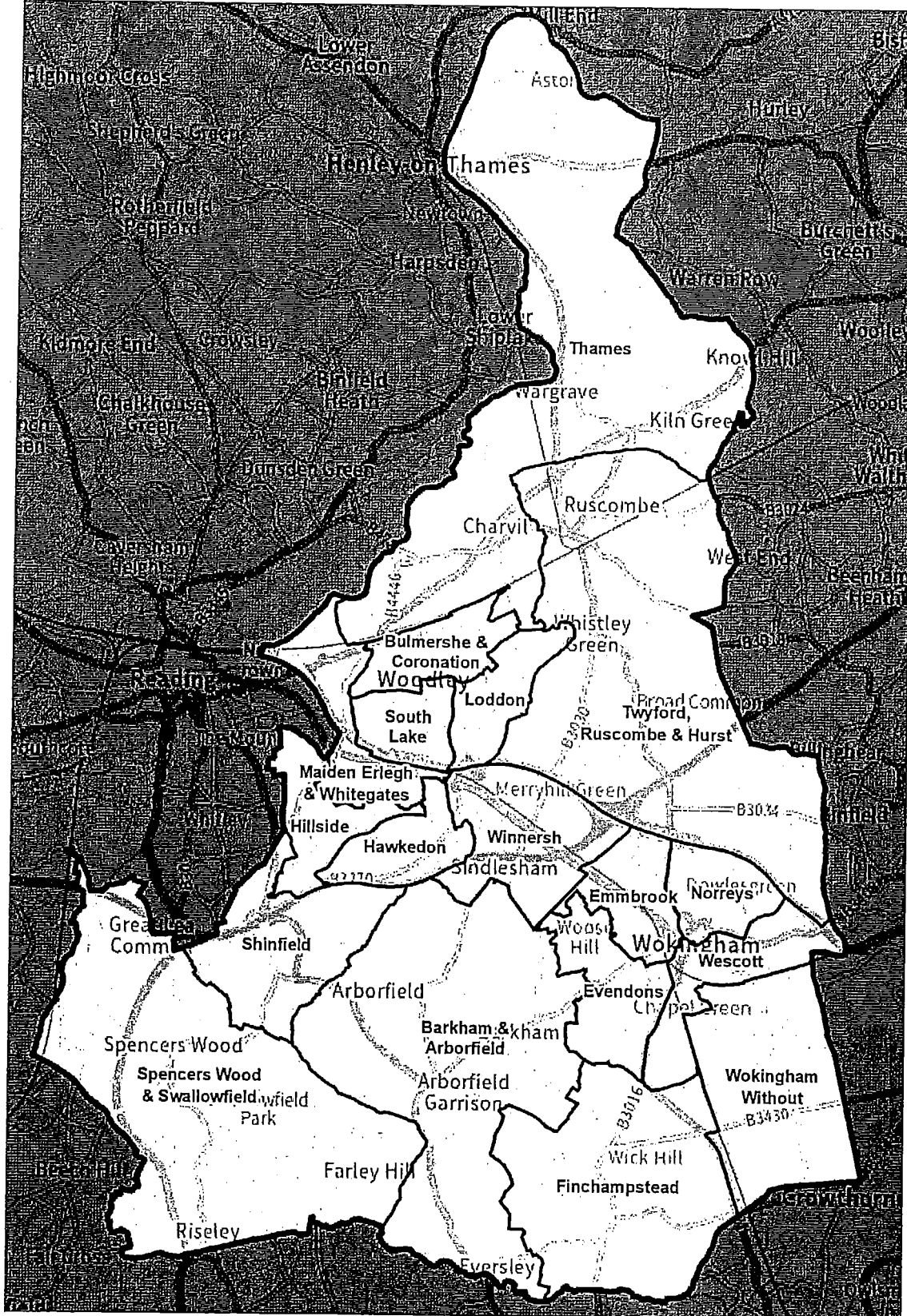
57 We also note the resident's objection to the inclusion of the Sellafield Way to Markby Way area in our proposed South West Earley ward. However, this area cannot be placed in either of the suggested wards without significantly worsening electoral equality in the neighbouring wards. Therefore, we are not adopting this amendment.

58 Finally, we note the comments on ward names. We note that some respondents were happy with the use of compass points in the name, albeit as suffix rather than a prefix. Others favoured more local names. On balance, as with Woodley (discussed above), we are more persuaded by retaining local names. We note that there was agreement for renaming South East Earley and South West Earley wards as Hawkedon and Hillside wards. We are therefore adopting these names. We note that there was not agreement on an alternative name for North Earley. However, we are persuaded by the Council's proposals, noting that the

Maiden Erlegh & Whitegates name reflects concerns from some residents about the loss of Maiden Erlegh. We are therefore adopting the Council's proposed name.

59 Our final recommendations are for three-councillor Hawkedon, Hillside and Maiden Erlegh & Whitegates wards with 5% more, 1% fewer and 9% more electors than the borough average by 2028, respectively.

Appendix B  
Outline map



A more detailed version of this map can be seen on the large map accompanying this report, or on our website: <https://www.lqbce.org.uk/all-reviews/wokingham>

**EARLEY TOWN COUNCIL**

40 Under the 2009 Act we only have the power to make changes to parish electoral arrangements where these are as a direct consequence of our recommendations for principal authority warding arrangements. However, Wokingham Borough Council has powers under the Local Government and Public Involvement in Health Act 2007 to conduct community governance reviews to effect changes to parish electoral arrangements.

84 As a result of our proposed ward boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Earley, Finchampstead, Shinfield, Swallowfield, Wokingham and Woodley parishes.

85 In response to the draft recommendations, Earley Town Council requested that Redhatch parish ward is combined with Maiden Erlegh parish ward, while Egremont parish ward is combined with Radstock parish ward. It argued that it wanted to avoid single-councillor parish wards. We are adopting these amendments and providing revised parish electoral arrangements for Earley parish.

**Final recommendations**

Earley Town Council should comprise 25 councillors, as at present, representing seven wards:

Parish ward	Number of parish councillors
Cutbush	4
Hawkedon	4
Hillside	3
Maiden Erlegh	3
Radstock	5
St Nicolas	2
Whitegates	4

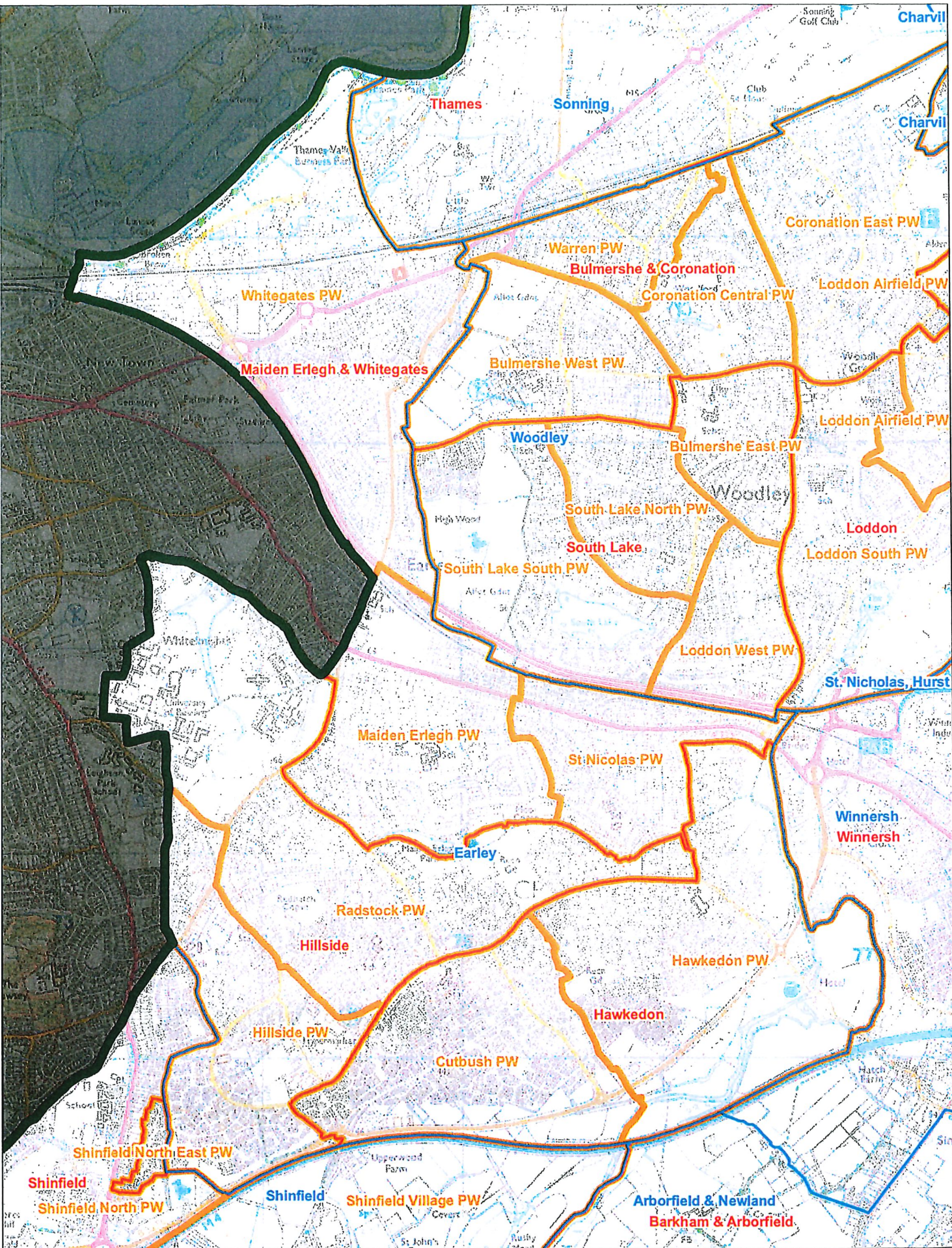
86 We are providing revised parish electoral arrangements for Finchampstead parish.

**Final recommendations**

Finchampstead Parish Council should comprise 17 councillors, as at present, representing four wards:

Parish ward	Number of parish councillors
Finchampstead North	7
Finchampstead South	6
Finchampstead West	3
Lower Wokingham	1

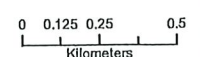




The Local Government Boundary Commission for England

Parish Wording Arrangements for Earley

-  District
-  Parish
-  Final Recommendation
-  Parish Ward



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May 2023 Barclaycard

**ORDERS FOR PAYMENT - BY BARCLAYCARD**

<b>Number</b>	<b>Supplier</b>	<b>Purchase Description</b>	<b>Amount</b>
5893	Emorsgate Seeds	Seeds Floating Platforms/Maresfield pond	£76.33
5894	Zoom	Zoom May 23	£15.59
5895	Ningbo	Compost/Topsoil Floating Platforms	£197.98
5896	City Plumbing	Allot. Pipes	£28.16
5897	Royal Mail	Stamps	£130.00
5898	FirstAid	Fire Safety Log Book	£74.58
5899	Parkingeye	JF Council Elections Parking	£40.00
5900	Parkingeye	EC Council Elections Parking	£40.00

**Total Barclaycard    £602.64**

Date Prepared: 26th June 2023

## ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
5901	Air IT Ltd	RH Microsft 365 June 23	£843.34
5902	Air IT Ltd	RH Managed IT Support June 23	£719.58
5903	Castle Water	SJP Water 6 Mths to 30/9/23	£720.98
5904	Castle Water	RLCC Water 6 Mths to 30/9/23	£145.57
5905	Claire Connell	Y/E 31/3/23 Final Visit and Audit Report	£360.00
5906	GLS	SJP Heavy Duty Refuse Sacks	£347.88
5907	Hadley	Cem Skip Exchange 13/6/23	£288.00
5908	Lister Wilder	Strimming Gloves	£25.31
5909	Select Environmental Services	MPCC Waste May 23	£193.05
5910	Select Environmental Services	General Litter May 23	£578.56
5911	Select Environmental Services	RH Waste May 23	£20.02
5912	Select Environmental Services	RLCC Waste May 23	£42.64
5913	Select Environmental Services	CP Waste May 23	£40.43
5914	SLCC Enterprises	Cemetery Matters JF	£36.00
5915	Speedwell Engineering	MP Repairs: Basketball Back board and Gate	£348.00
5916	Tradepoint - B&Q	Maint Hinges and Bolt	£15.41
5917	Tradepoint - B&Q	NB Postcrete	£38.40
5918	Viking Raja Group	Brooms/Mops Various sites	£85.12

Date Prepared: 29th June 2023

**Total: £4,848.29**

**ORDERS FOR PAYMENT - BY DIRECT DEBIT**

May 2023

Number	Supplier	Purchase Description	Amount
5919	Allstar Business Solutions	Fuel 22/3 YS06BSO, 21/4 EN65HDF & 19/4 MX19WFV	£273.76
5920	Allstar Business Solutions	Fuel 2/5 & 26/4 YK60UTY	£177.37
5921	Castle Water	Water RH Mar 23	£40.61
5922	Castle Water	Water CEM Apr 23	£376.88
5923	Castle Water	Water MPCC 6 Mths to 31/8/23	£352.27
5924	Castle Water	Water RH Apr 23	£48.87
5925	Castle Water	Water IC May 23 Fixed DD	£108.50
5926	Culligan	SJP Water Cooler Apr 23	£44.79
5927	Culligan	RH Water Cooler Apr 23	£89.58
5928	Elavon	Credit Card terminal rental May 23	£22.80
5929	Fields In Trust	Annual Membership 23/24	£65.00
5930	Focus Group	RH Telephone line rental May 23 & calls Mar 23	£174.19
5931	Focus Group	SD credit to 9/3/23 Contract closed	-£32.95
5932	O2	Mobile phones Apr 23	£203.26
5933	PHS Group	Qtr to 1/9/23 RH	£10.58
5934	PHS Group	Qtr to 1/9/23 MPCC	£370.55
5935	PHS Group	Qtr to 1/9/23 MPSoc	£10.58
5936	PHS Group	Qtr to 1/9/23 IC	£5.29
5937	PHS Group	Qtr to 1/9/23 RLCC	£331.64
5938	PHS Group	Qtr to 1/9/23 SJP	£76.16
5939	Regent Gas Ltd	RH Gas Apr 23	£278.41
5940	Regent Gas Ltd	RLCC Gas Apr 23	£863.44
5941	Regent Gas Ltd	SJP Gas Apr 23	£236.86
5942	Regent Gas Ltd	MPCC Gas Apr 23	£754.99
5943	SSE	Electricity RH Mar 23	£659.53
5944	SSE	Electricity RH Feb 23	£716.80
5945	SSE	Elect Street Lighting Apr 23 Dawn to Dusk	£581.59
5946	SSE	Elect Street Lighting Apr 23 Continuous	£48.59
5947	Virgin Media	RH Broadband May 23	£31.80
5948	Wokingham Borough Council	RH Rates May 23	£1,572.00
5949	Wokingham Borough Council	MPCC Rates May 23	£228.00
5950	Wokingham Borough Council	RLCC Rates May 23	£469.00
<b>Total Direct Debits</b>			<b>£9,190.74</b>

Date Prepared: 30th June 2023

**IMPREST ACCOUNT - Reimbursement Vouchers 828 -832**  
Vouchers between 7th June and 30th June 2023

<b>Number</b>	<b>Details</b>	<b>Amount</b>
828	HMRC June 23 PAYE/NI	£10,796.63
829	LGPS Pension June 23 Payroll	£13,940.39
830	Prudential AVCs June 23 Payroll	£200.00
831	Salaries June 23 Payroll	£32,351.28
832	Damage Deposit Refund BP	£50.00
	<b>Total Payments</b>	<b><u>£57,338.30</u></b>