

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

17th January 2024

Dear Councillor

A meeting of the Policy & Resources Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley, **Wednesday, 24th January 2024** commencing at 7pm.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Policy & Resources Committee

Councillors D Hare (Chair), A Bassett, J Eastwell, T Holton, N Jorgensen, G Littler, A Long, T Maher, S Matthews and S Newton.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the meeting held on 8th November 2023 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** the minutes be signed. (Minutes 62 – 79).

5. BANK RECONCILIATIONS

To note that the Bank Reconciliations for October and November 2023 have been made available to the Chair of Policy & Resources Committee for information.

6. BUDGET & PRECEPT 2024/25

6.1 BUDGET 2024/25

To consider the recommendations arising from the meeting of the Budget Working Party on 8th January 2024 and to **RESOLVE** upon a formal recommendation to Full Council in terms of the budget for 2024/25. Full details have been provided to the Committee.

Appendix A

6.2 **PRECEPT 2024/25**

To discuss the precept for the next financial year and to **RESOLVE** upon a recommendation to Full Council.

7. **TOWN COUNCIL GRANTS**

7.1 **Grants Policy 2024/25**

To consider the new Grants Policy, as amended by the Grants Working Party, and to agree a recommendation to Full Council.

Appendix B

7.2 **Grants 2023/24**

7.2.2 **Grants Awarded**

To note that correspondence has been received from Earley Environmental Group, EASI and Friends of Bulmershe Open Space thanking Earley Town Council for the grants recently awarded.

7.2.3 **New Applications**

To consider three grant applications received following the Town Council's advertisement that grant monies (2023/24) were still available:

- The Link Visiting Scheme - £500 (£1,000 already received in 2023/24)
- Me2 Club - £750 (£500 already received in 2023/24)
- Wokingham Job Support Centre - £300 (no prior application in 2023/24)

Full details will be provided to the Committee. Members to **RESOLVE** as appropriate.

8. **SIBLY TODDLERS' PLAY AREA**

To receive an update on the Sibly toddlers' play area project.

9. **ORDERS FOR PAYMENT**

To receive details of Orders for Payment since the last meeting of the Town Council (Vouchers 6277 - 6304, 6305 – 6327, 6328 – 6331, 6332 – 6366, 6367 – 6392, 6393 – 6399, 6400 – 6429, 6430 - 6454 and 6455 - 6470 and Imprest Account (Vouchers 888 – 917).

Appendix C

10. **PUBLICATIONS**

To note that the following communications have been received and are available for perusal from the Council Offices:

CCB (Connecting Communities in Berkshire)	E-newsletter January 2024
TVP	Police & Crime e-bulletin December 2023
NAG	Agenda 15 th January 2024

Me2 Club	E-newsletter November & December 2023
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11. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To consider whether any of the foregoing items should be the subject of a special press release.

12. EXCLUSION OF PUBLIC AND PRESS

*To **RESOLVE** that, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the public and press are temporarily excluded and are asked to withdraw for items 13 and 14 on the Agenda.*

13. CONFIDENTIAL MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting held on 8th November 2023 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed. (Minutes 77 – 78.2).

14. STAFFING

14.1 Staffing Committee

To receive an update from the Staffing Committee meeting held on 19th December 2023.

Confidential Appendix D

14.2 Further Updates

To receive further updates on staffing matters.

Confidential Appendix E