

ORDERS FOR PAYMENT - BY DIRECT DEBIT

Number	Supplier	Purchase Description	Amount
6277	Allstar Business Solutions	Vehicle Fuel Parks & Maintenance Sept 23	£282.44
6278	Allstar Business Solutions	Vehicle Fuel Parks Sept 23	£93.46
6279	BT	SJP CCTV phone to 30/11/23	£43.20
6280	Castle Water	Water supply I/C September 23 Fixed DD	£79.41
6281	Castle Water	Water supply CEM September 23	£92.89
6282	Castle Water	Water supply MPCC September 23	£160.46
6283	Castle Water	Water supply Allot September 23	£216.59
6284	Castle Water	Water supply RH September 23	£130.69
6285	Culligan UK Ltd	SJP Water Cooler Sept 23	£44.79
6286	Culligan UK Ltd	RH Water Cooler Sept 23	£89.58
6287	Elavon	Credit card terminal rental Oct 23	£22.80
6288	Focus Group	RH Telephone line rental Oct 23 & calls Aug 23	£189.23
6289	O2	Mobile phones September 23	£256.25
6290	O2	Mobile phones August 23	£285.58
6291	Regent Gas Ltd	Gas supply RLCC Sept 23	£38.74
6292	Regent Gas Ltd	Gas supply RH Sept 23	£56.33
6293	Regent Gas Ltd	Gas supply SJP Sept 23	£103.04
6294	Regent Gas Ltd	Gas supply MPCC Sept 23	£263.22
6295	SSE	MPCC Electric Month to 11/9/23	£547.99
6296	SSE	Electric Street Lighting Sept 23 Dusk to Dawn	£621.37
6297	SSE	Electric Street Lighting Sept 23 Continuous	£51.41
6298	SSE	RLCC Electric 02/08 - 01/09	£309.66
6299	Virgin Media	Internet October 23	£51.60
6300	Wokingham Borough Council	RH Maint Depot Rates Oct 23	£121.00
6301	Wokingham Borough Council	MPCC Rates Oct 23	£228.00
6302	Wokingham Borough Council	RLCC Rates Oct 23	£469.00
6303	Wokingham Borough Council	CEM Rates Oct 23	£904.00
6304	Wokingham Borough Council	RH Rates Oct 23	£1,572.00
Total Direct Debits			£7,324.73

Date Prepared:

06/11/2023

Prepared by:

Ian Johnson

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6305	A1 Locksmiths	MELNR Keys for Emergency Plan and IC Padlock	£68.05
6306	Blucando	RH IT Audit including Business Risk review	£540.00
6307	Bowak Ltd	Correction to credit	£0.24
6308	Bracknell Pest Control	SJP Mole removal x 2	£96.00
6309	Bracknell Pest Control	MPCC Wasp Nest removal	£60.00
6310	Bracknell Pest Control	Allot. Baits 24/10/23	£54.00
6311	Dorrell Flooring Ltd	RLCC Floor refurbishment	£4,332.00
6312	Greenbarnes Ltd	6 Noticeboards	£10,854.77
6313	ICCM	Cemetery Management & Compliance training course	£168.00
6314	JRB Enterprise Ltd	80,000 Scoop poop Dog bags	£1,124.16
6315	Lister Wilder	SJP Chainsaw Filing Kit	£28.36
6316	Online Playgrounds	SJP Gatespring	£50.40
6317	RES Fire	SJP Fire Extinguisher service and Certificate	£459.36
6318	RES Fire	I/C Fire Extinguisher service and Certificate	£50.88
6319	RES Fire	MPCC Fire Extinguisher service and Certificate	£133.68
6320	RES Fire	CP Fire Extinguisher service and Certificate	£53.76
6321	RES Fire	RLCC Fire Extinguisher service and Certificate	£64.20
6322	RES Fire	RH Fire Extinguisher service and Certificate	£315.78
6323	Tradepoint B&Q	Bench repairs + Mastic for Window MPCC	£82.95
6324	Travis Perkins	MELNR Pthways Gravel/Shingle	£176.44
6325	Travis Perkins	Benches - Paddick Drive repair	£113.60
6326	Web Marketing Matters	Website Maintenance October 23	£216.00
6327	Weed Management Ltd	SJP Pitch Fertilizer	£1,211.82

Total: £20,254.45

Date Prepared: 6/11/2023

Prepared By: Ian Johnson

October 2023 Barclaycard

ORDERS FOR PAYMENT - BY BARCLAYCARD

Number	Supplier	Purchase Description	Amount
6328	Zoom	Subscription mth to 4/11/23	£15.59
6329	Marks & Spencer	Macmillan Coffee Morning Food items	£17.75
6330	Asda	Macmillan Coffee Morning Food items	£8.15
6331	Radio Solutions	Emergency Plan Walkie talkies	£95.93
Total Barclaycard			£137.42

Date Prepared: 13/11/2023

Prepared by: Ian Johnson

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6332	2468 Ltd	Silverdale Water Heater Service see credit below	£184.26
6333	2468 Ltd	Silverdale Water Heater Service credit re above invoice	-£184.26
6334	Air IT Ltd	New IT Encryption replacing outdated software - IT Upgrade EMR	£2,280.00
6335	Air IT Ltd	Managed IT support Nov 23	£758.71
6336	Air IT Ltd	Microsoft 365 Nov 23	£915.40
6337	Arco Ltd	Hi Vis Fleece Lined Coats Sml & XL (JessF/MB)	£108.62
6338	Arco Ltd	Hi Vis Long sleeve Vest L Em. Plan	£24.92
6339	Arco Ltd	Hi Vis Long sleeve Vest 2xXL Em. Plan	£24.92
6340	Arco Ltd	Hi Vis Vests/Coats M/L/XL/XXL Em. Plan	£109.87
6341	Arco Ltd	Hi Vis Long sleeve Vest 2xS Em. Plan	£49.85
6342	Arco Ltd	Hi Vis Credit for wrong item delivered L	-£30.01
6343	Arco Ltd	Hi Vis Credit for wrong item delivered XXL	-£30.01
6344	Arkell & Hurcombe	Bronze Plaque - CEM	£128.34
6345	Brewers Decorating Centres	MELNR Paint for bridge	£103.98
6346	CTS	YK60UUJ CV Joint Boot replace	£237.36
6347	GLS	Jumbo Toilet Rolls and Hand towels MPCC/RH/IC	£109.16
6348	Grabloader Ltd	Green waste collected from Mays Lane	£864.00
6349	Hadley Recycle and Waste	Allot Skip Delivery	£168.00
6350	Hadley Recycle and Waste	Cem Skip Exchange	£288.00
6351	Home Smart Energy	Solar Panels and installation at Radstock House (less deposit)	£9,755.00
6352	Lister Wilder	SJP Chainsaw oil and gloves	£81.07
6353	Select Env. Services	CP Waste Oct 23	£40.43
6354	Select Env. Services	MPCC Waste Oct 23	£176.74
6355	Select Env. Services	General Litter Oct 23	£496.18
6356	Select Env. Services	RLCC Waste Oct 23	£43.83
6357	Select Env. Services	RH Waste Oct 23	£13.34
6358	SMS Commercial	Annual Maintenance to 18/10/24 SJP	£718.80
6359	SMS Commercial	Annual Maintenance to 18/10/24 RLCC	£252.00
6360	SMS Commercial	Annual Maintenance to 18/10/24 RH	£279.36
6361	SMS Commercial	Annual Maintenance to 18/10/24 MPCC	£252.00
6362	Staysure Ltd	YS06BSO Tyre repair	£77.21
6363	Tradepoint B&Q	Cem WD40/Copper pipe	£45.89
6364	Tradepoint B&Q	Maint items	£12.67
6365	William Luck	Planning Services Sept 23	£410.70
6366	William Luck	Planning Services Oct 23	£324.90

Total: £19,091.23

Date Prepared: 27/11/2023

Prepared By: Ian Johnson

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6367	A1 Locksmith Berkshire Ltd	Key cut for SJP November 23	£6.50
6368	Agricultural & Estate Services Ltd	SJP Hedge cut Nov 23	£522.00
6369	Alan Hadley Ltd	Green waste removal Allotments November 23	£168.48
6370	Bracknell Pest Control	Allotments pest treatment November 23	£54.00
6371	Bowak Ltd	Cleaning and caretaking supplies various sites November 23	£128.04
6372	Bowak Ltd	Cleaning and caretaking supplies various sites November 23	£117.89
6373	Frasers Office Supplies	Personalised logo christmas cards	£270.00
6374	Findel Education Ltd GLS	Hand towels various sites	£139.15
6375	Jameson Brown Ltd t/a Thake Signs	SJP sign with pole and fixings for carpark Nov 23	£424.80
6376	National Association of Memorial Masons	Corporate Associate Membership Subscription Jan-Dec 24	£264.00
6377	SLCC For Local Council Professionals	Membership fee Jo Friend	£530.00
6378	Tradepoint UK B&Q	Grinding discs for Noticeboards Maintenance	£15.30
6379	Tradepoint UK B&Q	Postcrete for Noticeboards Nov 23	£60.80
6380	Tradepoint UK B&Q	Various items for SJP,RH,Allotments,Vehicles & Noticeboards	£148.99
6381	Tradepoint UK Screwfix	Maintenance Worm drive hose clips	£19.49
6382	Tradepoint UK Screwfix	Maintenance Worm drive hose clips Credit	-£23.99
6383	Tradepoint UK Screwfix	Maintenance & PPE coverall, Hose Clips and wipes	£51.68
6384	Tradepoint UK Screwfix	Materials for Noticeboards Nov 23	£32.99
6385	Tradepoint UK Screwfix	Barrier Fencing SJP Nov 23	£34.99
6386	Travis Perkins	Gravel/Shingle for MELNR Nov 23	£241.20
6387	Tri Security	Fire Alarm Maintenance & Emergency Lighting Test	£4,080.00
6388	Web Marketing Matters Limited	Monthly Website Support & Maintenance Package	£216.00
6389	William Luck	Planning Professional Services November 2023	£394.80
6390	Wokingham Borough Council	Occupation charge for Centre Point Community Centre Nov 23	£293.50
6391	Wokingham Borough Council	Contribution towards support towards local buses 1st Sept 23 31st Mar	£754.37
6392	X-tern Services	Window cleaning various sites Nov 23	£160.00

Total: £9,104.98

Date Prepared: 08/12/2023

Prepared By: Michaela Orme

November 2023 Barclaycard

ORDERS FOR PAYMENT - BY BARCLAYCARD

Number	Supplier	Purchase Description	Amount
6393	Austen Group	Platform Sack truck MELNR Emergency Plan	£159.95
6394	Zoom	Subscription Nov 23	£15.59
6395	Amazon	Waterprrof Walkie Talske case	£22.98
6396	Amazon	Craft wire for Carols by the Lake Lanterns	£16.98
6397	Royal Mail	Stamps	£233.75
6398	Bradshaws Direct	Tarpaulin 6mx4m	£42.98
6399	Wokingham Superbowl	Staff Xmas event deposit	£100.00
Total Barclaycard			£592.23

Date Prepared: 12/12/2023

Prepared by: Ian Johnson

ORDERS FOR PAYMENT - BY DIRECT DEBIT

November 2023

Number	Supplier	Purchase Description	Amount
6400	Allstar Buisness Solutions Ltd	Vehicle Fuel Parks & Maintenance Oct 23	£210.88
6401	Allstar Buisness Solutions Ltd	Vehicle Fuel Maintenance Oct 23	£169.58
6402	Allstar Buisness Solutions Ltd	Vehicle Fuel Parks Oct 23	£59.44
6403	Allstar Buisness Solutions Ltd	Vehicle Fuel Parks Oct 23	£78.63
6404	Allstar Buisness Solutions Ltd	Vehicle Fuel Maintenance Nov 23	£101.28
6405	Castle Water	Water supply CEM Apr 22 - Oct 23	£730.92
6406	Castle Water	Water supply IC May 22 - Mar 23	£861.37
6407	Castle Water	Water supply IC Apr - Sept 23	£505.60
6408	Castle Water	Water supply IC October 23 Credit	-£25.51
	Less Castle Water previously paid on account	IC Paid on account by fixed monthly DD May 22 - Oct 23	-£1,208.15
6409	Castle Water	Water supply MPCC October 23	£166.73
6410	Castle Water	Water supply RLCC October 23	£25.94
6411	Castle Water	Water supply RH Oct 23	£136.99
6412	Castle Water	Water supply RH June - Sept 23	£11.69
6413	Culligan UK Ltd	SJP Water Cooler Oct 23	£44.79
6414	Culligan UK Ltd	RH Water Cooler Oct 23	£89.58
6415	Elavon	Credit card terminal rental Nov 23	£22.80
6416	Focus Group	RH Telephone line rental Nov 23 & calls Sept 23	£183.89
6417	O2	Mobile phones October 23	£234.02
6418	Regent Gas Ltd	Gas supply RH Oct 23	£142.96
6419	Regent Gas Ltd	Gas supply SJP Oct 23	£201.23
6420	Regent Gas Ltd	Gas Supply RLCC Oct 23	£289.21
6421	Regent Gas Ltd	Gas Supply MPCC Oct 23	£542.32
6422	SSE	RLCC Electric 02/09/23 - 01/10/2023	£340.44
6423	SSE	Electric Street Lighting Oct 23 Dusk to Dawn	£601.48
6424	SSE	Electric Street Lighting Oct 23 Continuous	£49.85
6425	Virgin Media	Internet November 23	£51.60
6426	Wokingham Borough Council	MPCC Rates Nov 23	£228.00
6427	Wokingham Borough Council	RLCC Rates Nov 23	£469.00
6428	Wokingham Borough Council	RH Rates Oct 23	£1,572.00
6429	Unused		
Total Direct Debits			£6,888.56

Date Prepared:

14/12/2023

Prepared by:

Michaela Orme

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6430	Air IT Ltd	Microsoft 365 Dec 23	£915.40
6431	Air IT Ltd	Managed IT Support Dec 23	£719.83
6432	Arnold Laver	Wooden pegs for Cemetery Dec 23	£31.50
6433	Bowak Ltd	Centrefeed roll RH Dec 23	£30.18
6434	Bracknell Pest Control	Trap and remove mole SJP Dec 23	£72.00
6435	The Community Heartbeat Trust Ltd	Defibrillators for MPCC & SJP Dec 23	£5,280.00
6436	Creating Technical Solutions	MOT & Service EN65 HDF Maintenance vehicle Nov 23	£479.94
6437	Nationwide Fuels	500L White Diesel for IC	£897.00
6438	NPORS	S Barker Op Licence balance due	£5.00
6439	Select Environmental Services Ltd	Waste collection CP Nov 23	£57.67
6440	Select Environmental Services Ltd	Waste collection MPCC Nov 23	£148.80
6441	Select Environmental Services Ltd	Waste collection RLCC Nov 23	£42.46
6442	Select Environmental Services Ltd	Waste collection General Litter Nov 23	£565.56
6443	Select Environmental Services Ltd	Waste collection RH Nov 23	£13.34
6444	Southern Maintenance Solutions UK Ltd	Investigate & repair underfloor heating control SJP	£223.50
6445	Southern Maintenance Solutions UK Ltd	Repair leak in changing room 4 SJP	£349.78
6446	Southern Maintenance Solutions UK Ltd	Boiler repair new flue hood and seal & test RH Nov 23	£395.63
6447	Southern Maintenance Solutions UK Ltd	Boiler repair & test new electrodes MPCC Nov 23	£250.93
6448	Southern Maintenance Solutions UK Ltd	Boiler repair remove and repace valve & test RLCC Nov 23	£727.92
6449	Southern Maintenance Solutions UK Ltd	Boiler repair new seals & test SJP Nov 23	£278.75
6450	Sutcliffe Play	Meadow Park New roundabout (EMR)	£3,247.20
6451	Sutcliffe Play	Meadow Park New roundabout Installation, removal of old & Inspection (EMR)	£7,872.74
6452	Tradepoint UK B&Q	Cutting discs SJP Dec 23	£7.65
6453	Tradepoint UK B&Q	Decorating materials for bus shelters Dec 23	£82.62
6454	Travis Perkins	Gravel MELNR Dec 23	£241.20

Total: £22,936.60

Date Prepared: 19/12/23

Prepared By: I Johnson

ORDERS FOR PAYMENT - BY BACS TRANSFER

Number	Supplier	Purchase Description	Amount
6455	2468 Workplace appreciation	CP Boiler rental qtr/end 30/4/24	£130.18
6456	A Bit of a Do	Mayors Reception Finger Buffet	£466.00
6457	Brewers Decorating Centres	Paint for Bus Shelter Maintenance	£90.01
6458	Brunel Engraving Co Ltd	King Charles III Coronation plaque	£206.10
6459	Enerveo	St Light Maintenance and chargeabl repairs	£471.46
6460	Frasers Office Innovation	Office Paper, Ink cartridges and Batteries	£259.30
6461	Initial	VAT only on Silverdale Termination	£14.84
6462	Initial	CP Annual Sanitary Waste Disposal	£554.64
6463	Ricoh	RH Photocopiers Qtr/end 31/3/24	£440.34
6464	SLCC Enterprises Ltd	Practioners Conference J Friend	£387.00
6465	SLCC Enterprises Ltd	Practioners Conference E Carroll	£531.00
6466	Tradepoint UK B&Q	Sealant paint	£14.25
6467	Web Marketing Matters	Website support Dec 23	£216.00
6468	William Luck	Planning Services Dec 23	£520.20
6469	Wokingham Borough Council	CP Rental Dec 23	£293.50
6470	Wokingham Borough Council	Election Costs May 23	£26,672.10

Total: £31,266.92

Date Prepared: 8/1/24

Prepared By: I Johnson

IMPREST ACCOUNT - Reimbursement Vouchers 888 - 917

Vouchers between 8th November 2023 - 8th January 2024

Number	Details	Amount
888	Damage Deposit Refund PS	£50.00
889	Damage Deposit Refund KA	£50.00
890	Damage Deposit Refund ERdeC	£50.00
891	Damage Deposit Refund DS	£50.00
892	Damage Deposit Refund & Reduced booking time RVA	£114.50
893	Grant - Assoc. of Central Earley Residents	£492.00
894	Grant - The Earley Environmental Group	£75.00
895	Grant - The Earley Environmental Group	£400.00
896	Damage Deposit Refund EJJ	£50.00
897	Damage Deposit Refund CD	£50.00
898	Damage Deposit Refund AS	£50.00
899	Damage Deposit Refund EJP	£50.00
900	Damage Deposit Refund less hire of kitchen adjust. AM	£45.00
901	Prudential AVC's P9 December	£200.00
902	LGPS Pensions P9 December	£20,233.53
903	HMRC PAYE/NI P9 December	£20,289.26
904	Salaries P9 December	£46,095.78
905	Damage Deposit Refund TAH	£50.00
906	Replenish Petty Cash	£100.00
907	Allotment Competition Winners	£25.00
908	Damage Deposit Refund ZA	£100.00
909	Damage Deposit Refund TS	£50.00
910	Carols at the Lake refreshments etc	£33.75
911	MELNR Volunteer Refreshments	£25.62
912	Salaries P10 January	£33,416.29
913	HMRC PAYE/NI P10 January	£11,559.50
914	LGPS Pensions P10 January	£13,967.96
915	Prudential AVC's P10 January	£200.00
916	Damage Deposit Refund MAZ	£50.00
917	Remembrance Day	
	Total Payments	£147,923.19