

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

10 January 2024

Dear Councillor

A meeting of the Amenities & Leisure Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley on **Wednesday 17th January 2024** commencing at 7 pm.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Amenities & Leisure Committee

Councillors: N Brock (Chair), R Ahlawat, A Bassett, A Bradley, R Browne, R Cook, A Long, T Maher, S Matthews and B Owen

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the meeting shall commence forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the Amenities & Leisure Committee meeting held on 25th October 2023 and, if appropriate, to agree that they represent a true and correct record and **RESOLVE** they be signed.

5. ANNUAL FEES & CHARGES REVIEW – 2024/25

To consider the Town Council's fees and charges 2024/25 for services provided and make recommendations to Full Council.

Details of current charges are available on the town council website and additional information has been provided to Members for reference.

5.1 Mays Lane Cemetery

To consider the charges for 2024/25 for Mays Lane Cemetery. For comparison, charges at Henley Road Cemetery have been provided. Members to **RESOLVE** upon a recommendation.

Appendix A

5.2 Culver Lane Allotments

To consider the charges for allotments, any changes to take effect in January 2025. Members to **RESOLVE** upon a recommendation.

Appendix B

5.3 Hall Hire

To consider the hall hire charges for 2024/25. Members to **RESOLVE** upon a recommendation.

Appendix C

5.4 Fishing Permits

To consider the fishing permit charges for 2024/25. Members to **RESOLVE** upon a recommendation.

Appendix D

5.5 Sports Pitch Hire

To consider the sports pitch charges for 2024/25. Members to **RESOLVE** upon a recommendation.

Appendix E

6. **DOG WASTE BAGS**

To consider the continuation of the provision of dog waste bags at cost (£1 per pack of 50) to Earley residents in 2024/25. To make a recommendation to the Policy and Resources Committee.

For information: Members to note that the budget for the purchase of dog waste bags in 2023/24 was £1,000, income (as of 21/12/23) was £441.

In previous years, dog waste bags were provided free of charge. Costs were £1,000 - 2022/23; £1,000 - 2021/22; £900 - 2020/21; £1,434 - 2019/20; £1,235 - 2018/19.

7. **MAIDEN ERLEGH LAKE AND NATURE RESERVE**

7.1 Carols at the Lake

To note that the Carols at the Lake event held on 16th December 2023 was a great success. Attendance numbers were good and positive feedback has been received. Officers will work with EEG to plan a similar event for Christmas 2024.

7.2 Supervising Engineer - Lake

To note that ETC's appointed Supervising Engineer is retiring this quarter after many years' service. The Deputy Town Clerk is corresponding with those on the list of approved Supervising Engineers and will appoint a replacement.

8. CULVER LANE ALLOTMENTS

To note that the awards for the annual Allotments Competition were presented at the Mayor’s Reception on 4th January 2024.

9. BENCH REQUEST

To consider a request for a bench to be installed at Sol Joel Park.

Appendix F

10. BERKSHIRE’S LOCAL NATURE RECOVERY STRATEGY

To receive an update on this initiative from the Town Clerk.

11. OPERATIONS MANAGER – REPORT

To receive a verbal update from the Operations Manager.

12. CEMETERY EXTENSION - UPDATE

To note that ETC is still awaiting agreement from the diocese that the legal effects of consecration can be lifted on a section of the cemetery extension land in order that an additional Muslim burial area can be created.

13. DEFIBRILLATORS

To note that defibrillators have been ordered for Maiden Place Community Centre and Sol Joel Pavilion. Installation dates to be confirmed.

14. PUBLICATIONS

To note that the following items have been received and are available for viewing from the Council Offices:

Friendship Alliance	E-newsletter 13 th December 2023
MERA	Minutes of Executive Committee meeting – 9 th November 2023 and 14 th December 2023.
Involve Community Services	E-newsletter 18 th December 2023

15. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To determine whether any of the foregoing items shall form the subject of a special press release.