

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

05 October 2023

Dear Councillor

Notice is hereby given that a meeting of Earley Town Council will be held on **Wednesday, 11th October 2023** commencing at 7 pm in the Council Chamber at the Council Offices, Radstock Lane, Earley.

Yours faithfully

Jo Friend

TOWN CLERK

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

3. **PUBLIC FORUM**

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. **MINUTES OF PREVIOUS MEETING**

To consider the minutes of the meeting of the Town Council held on 26th July 2023 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

5. **TOWN MAYOR'S COMMUNICATION**

To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

Appendix A

- 5.1 The Town Mayor to ask councillors to consider ideas for how the Town Council may celebrate Christmas, the season of goodwill.

6. COMMITTEE REPORTS

To receive the minutes of the following meetings:

- 6.1** Amenities & Leisure Committee - 13th September 2023 (*draft*) (Minutes 37-56)
- 6.2** Planning Committee - 1st August 2023 (Minutes 32 – 45)
5th September 2023 (Minutes 46 – 59)
- 6.3** Policy & Resources Committee - 27th September 2023 (*draft*) (Minutes 41 - 61)
- 6.4** Membership of the Planning Committee

To consider a request from Cllr C Smith that she be appointed a formal member of Earley Town Council's Planning Committee, rather than attending such meetings in an ex officio capacity.

Members to **RESOLVE** accordingly.

7. REPRESENTATIVES ON OTHER BODIES

To receive Councillors' reports on meetings of outside bodies on which this Council is represented.

- 7.1** Wokingham Waterside Centre
To receive a written report from Cllr S Jordan. *Appendix B*
- 7.2** Highwood Management Conference
To receive a written report from Cllrs G Littler and S Matthews. *Appendix C*
- 7.3** Borough Parish Liaison Forum
To receive a written report from Cllr R Browne. *Appendix D*
- 7.4** MoreArts
To receive a written report from Cllr S Matthews. *Appendix E*
- 7.5** The Queen Victoria Institute Fund
To receive a written report from Cllr D Hare. *Appendix F*
- 7.6** Mid & West Berkshire Local Access Forum

To note that, following his appointment as ETC's representative on this body, Cllr S Newton has been in communication with the Forum chair. It has been confirmed that Earley Town Council is not one of the bodies that has the power to nominate or appoint a member to the Local Access Forum, the chair has suggested that BALC would be a more appropriate nominating body. The Mid & West Berkshire Local Access Forum will be removed from the list of organisations to which the Town Council provides representatives.

8. COMMUNITY INFRASTRUCTURE LEVY

To receive a recommendation from the Policy and Resources Committee that some of Earley Town Council's CIL funds be spent on the playground replacement project at Collins Drive.

Members to consider the report and **RESOLVE** accordingly. *Appendix G*

9. SOLAR PANELS

To consider a report on commissioning a solar panel energy scheme at Radstock House, the Council offices.

Members to discuss and **RESOLVE** accordingly. *Appendix H*

10. WBC LITTER BINS

To consider a recommendation from the Policy and Resources Committee that Earley Town Council do not agree to fund the emptying of the WBC litter bins identified for removal in its recent consultation.

Members to **RESOLVE** accordingly. *Appendix I*

11. COUNCILLORS' ATTENDANCE

11.1 Record of Members' Attendance

To note details of Councillors' attendance during 2023/24 at meetings of the Council and its Committees.

Appendix J

12. ORDERS FOR PAYMENT

To receive details of Orders for Payment since the last meeting of the Town Council or Policy & Resources Committee (Vouchers 6122 – 6127, 6128 - 6176 and 6177 - 6199) and Imprest vouchers 864 – 867 and 77 - 81).

Appendix K

13. PUBLICATIONS

To note that the following publications have been received and are available for perusal from the Council Offices:

Friendship Alliance	E-newsletter September 2023
Involve Community Services	E-newsletter 22 nd September 2023
Me2 Club	E-newsletter September 2023
ACER	E-newsletter – Autumn 2023

14. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To decide whether any of the foregoing items of business shall form the subject of a press release.

15. EXCLUSION OF PUBLIC AND PRESS

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 16, 17 and 18 on the Agenda.

16. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting of the Town Council held on 26th July 2023 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

17. COMMITTEE REPORTS

To receive the Confidential Minutes of the following meetings:

- 17.2** Amenities & Leisure Committee - 13th September 2023 (*draft*) (Minute 55)
17.3 Policy & Resources Committee - 27th September 2023 (*draft*) (Minutes 58 - 60)

18. CENTREPOINT COMMUNITY CENTRE

To receive a report from the Town Clerk and **RESOLVE**, if appropriate.

Confidential appendix L