

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

19 July 2023

Dear Councillor

Notice is hereby given that a meeting of Earley Town Council will be held on **Wednesday, 26th July 2023** commencing at 7 pm in the Council Chamber at the Council Offices, Radstock Lane, Earley.

Yours faithfully

Jo Friend

TOWN CLERK

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

3. **PUBLIC FORUM**

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. **MINUTES OF PREVIOUS MEETING**

To consider the minutes of the meeting of the Town Council held on 21st June 2023 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

5. **TOWN MAYOR'S COMMUNICATION**

To receive such communications as the Town Mayor may wish to bring to the notice of the Council.

Appendix A

6. **COMMITTEE REPORTS**

To receive the minutes of the following meetings:

- 6.1 Amenities & Leisure Committee - 5th July 2023 (*draft*) (Minutes 18 - 36)
- 6.2 Planning Committee - 4th July 2023 (*draft*) (Minutes 18 – 31)
- 6.3 Policy & Resources Committee - 12th July 2023 (*draft*) (Minutes 21 - 40)

7. **REPRESENTATIVES ON OTHER BODIES**

To receive Councillors’ reports on meetings of outside bodies on which this Council is represented.

At the time of agenda publication, no written reports had been received.

8. **WOKINGHAM BOROUGH COUNCIL – CIL REQUEST**

To consider the recommendation from the Policy and Resources Committee regarding the Town Council financially contributing towards the funding of local bus services. Members to **RESOLVE** accordingly.

Appendix B

9. **MAYS LANE CEMETERY**

Extension Project – Update

To receive an update report from the Town Clerk.

Appendix C

10. **SWR CONSULTATION – TRAIN STATION CHANGES**

To discuss the changes being proposed under SWR’s programme of modernisation for train stations, including the closure of ticket offices. Full details of the proposals can be found at www.southwesternrailway.com/stationchange . Members to consider submitting a response.

Appendix D

11. **COUNCILLORS' ATTENDANCE**

11.1 **Record of Members' Attendance**

To note details of Councillors' attendance during 2023/24 at meetings of the Council and its Committees.

Appendix E

12. **ORDERS FOR PAYMENT**

To receive details of Orders for Payment since the last meeting of the Town Council or Policy & Resources Committee (Vouchers 5951 – 5971 and 5972 – 5976) and Imprest vouchers 833 - 845).

Appendix F

13. **PUBLICATIONS**

To note that the following publications have been received and are available for perusal from the Council Offices:

TVP Police & Crime Commissioner	E-update July 2023
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Friendship Alliance	E-newsletter July 2023
Involve Community Services	E-newsletter 8 th July 2023
Hardship Alliance Action Group	Minutes - 12 th July 2023

14. PRESS RELEASES, WEBSITE & SOCIAL MEDIA

To decide whether any of the foregoing items of business shall form the subject of a press release.

15. EXCLUSION OF PUBLIC AND PRESS

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 16, 17 and 18 on the Agenda.

16. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting of the Town Council held on 21st June 2023 and, if appropriate, to agree they represent a true and correct record and **RESOLVE** they be signed by the Chair.

17. COMMITTEE REPORTS

To receive the Confidential Minutes of the following meetings:

- | | | | | |
|-------------|------------------------------|---|--|-------------------|
| 17.2 | Planning Committee | - | 4 th July 2023 (<i>draft</i>) | (Minutes 29 - 30) |
| 17.3 | Policy & Resources Committee | - | 12th July 2023 (<i>draft</i>) | (Minutes 38 - 39) |

18. PLANNING ADVISOR

Members to **RESOLVE** upon the recommendation of the Policy & Resources Committee.

Confidential Appendix G