

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

28 June 2023

Dear Councillor

A meeting of the Amenities & Leisure Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley on **Wednesday 5th July 2023** commencing at 7 pm.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Amenities & Leisure Committee

Councillors: N Brock (Chair), R Ahlawat, A Bassett, A Bradley, R Browne, R Cook, A Long, T Maher, S Matthews and B Owen

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the meeting shall commence forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the Amenities & Leisure Committee meeting held on 31st May 2023 and, if appropriate, to agree that they represent a true and correct record and **RESOLVE** they be signed.

5. CULVER LANE ALLOTMENTS

To note that the Allotment Working Party has started its series of visits to the allotments in their judging capacity for this year's Best Allotment Competition.

6. MAIDEN ERLEGH LAKE AND NATURE RESERVE

6.1 Green Fair – Saturday 5th August 2023

To note that there are now only six stalls left available. The Town Clerk and Deputy Town Clerk are in discussions with a local charitable organisation with regards the provision of refreshments at the event.

7. MAYS LANE CEMETERY

7.1 Extension Project

To receive any updates from the Town Clerk.

7.2 Tractor Shed

To note that the Intruder Alarm on the Tractor Shed has been upgraded.

7.3 Commonwealth War Graves

To note that a Commonwealth War Graves sign has been erected by the Commonwealth War Graves Commission at Mays Lane Cemetery.

Appendix A

8. COMMUNITY CENTRES

8.1 Radstock Lane Community Centre

8.1.1 The Elizabeth Room

To note that the Senior Operations Support Officer has been continuing to contact local charities and groups to discuss the suitability of the Elizabeth Room for their activities. The response from those viewing the space has been extremely positive and bookings are being made.

9. OPERATIONS MANAGER – REPORT

To receive an update from the Operations Manager.

10. NOTICEBOARDS

To note that a further four noticeboards have been replaced with new ones at the following locations: -

Council Offices (1)
Culver Lane Allotments (1)
Maiden Erlegh Nature Reserve (2)

11. DEFIBRILLATORS

To note a replacement defibrillator and cabinet has been ordered for the external wall of Radstock Lane Community Centre.

12. TELEPHONE KIOSK – SILVERDALE ROAD

To begin discussions about possible future uses for the red telephone kiosk situated in Silverdale Road, near Maiden Erlegh School. The town council has adopted this kiosk from BT.

Appendix B

13. GREEN EVENTS AND ACTIVITIES

13.1 Bric-a-Brac

To note that officers held the Bric-a-Brac event at the Council Offices on Thursday 15th, Friday 16th and Monday 19th June 2023. The stall, which is placed near the front door of the Helpshop, is laden with donated items which residents can take for free. This initiative supports the Town Council’s green agenda as it encourages the repurposing and rehoming of items and reduces the amount going to landfill. The stall has proved popular and officers will continue with it on a regular basis.

13.2 Clothes Swap

To note that officers will be holding a further Clothes Swap event at the Council Offices on Thursday 13th and Friday 14th July 2023. The event, another initiative to support the green agenda, is increasing in popularity and Asda has kindly agreed that the Town Council may keep the clothes rails for the time being.

13.3 Green Events

To note that the Town Clerk and Deputy Town Clerk have been planning the repeat of some of our ‘26 to COP26’ events during 2023. In addition, they have met with a representative from the Earley Environmental Group (EEG) to discuss EEG events held at the Nature Reserve and also possible future collaborative working with the Town Council.

Appendix C

14. OAK PROCESSIONARY MOTH

To note that outdoor staff have been provided with guidance on the Oak Processionary Moth (OPM) which infests oak trees.

Appendix D

15. SOL JOEL PARK CENTENARY

15.1 To note that 21st July 2027 will mark the centenary of the opening of Sol Joel Park by George VI, the then Duke of York.

15.2 To consider forming a working party open to all Councillors, which reports to the Amenities & Leisure Committee to discuss possible ideas on how to celebrate this anniversary.

16. DOG WASTE BAGS

To receive a report regarding the Town Council’s current provision of dog waste bags. Members to **RESOLVE** accordingly.

Appendix E

17. PUBLICATIONS

To note that the following items have been received and are available for viewing from the Council Offices:

MEMO	Minutes of Executive Committee meeting – 8 th June 2023
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18. PRESS RELEASES

To determine whether any of the foregoing items shall form the subject of a special press release.