

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(Hons) PSLCC

Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

24 May 2023

Dear Councillor

A meeting of the Amenities & Leisure Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley on **Wednesday, 31st May 2023** commencing at 7 pm.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Amenities & Leisure Committee

Councillors: N Brock (Chair), R Ahlawat, A Bassett, A Bradley, R Browne, R Cook, A Long, T Maher, B Owen and S Matthews.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. APPOINTMENT OF COMMITTEE CHAIR & VICE CHAIR

2.1 To receive nominations for the position of Chair of Amenities & Leisure Committee. Members to **RESOLVE** accordingly.

2.2 To receive nominations for the position of Vice Chair of Amenities & Leisure Committee. Members to **RESOLVE** accordingly.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

4. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the meeting shall commence forthwith.

5. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the Amenities & Leisure Committee meeting held on 1st March 2023 and, if appropriate, to agree that they represent a true and correct record and **RESOLVE** they be signed.

6. CULVER LANE ALLOTMENTS

To receive the report on the Culver Lane Allotment Working Party for 2023/24.

To **RESOLVE** on the appointment of four members to the Allotment Working Party.

Appendix A

7. MAIDEN ERLEGH LAKE AND NATURE RESERVE

7.1 Green Fair

To receive an update on plans for this year's Green Fair which is being held on Saturday 5th August 2023.

Appendix B

8. MAYS LANE CEMETERY

8.1 Extension Project

To receive a report on the extension project at Mays Lane Cemetery.

Appendix C

8.2 Mays Lane Cemetery Working Party

To consider appointing members to a Cemetery Working Party which will liaise with officers on the extension project.

9. COMMUNITY CENTRES

9.1 Radstock Lane Community Centre

9.1.1 The Elizabeth Room

To note that numerous local charities and groups have viewed the new Elizabeth Room and their responses have been extremely positive. They have appreciated ETC's efforts to create a unique space where the surroundings are conducive to supporting people in need. Several charities are currently exploring how they could expand their services to Earley and make use of the facility. Officers are continuing to make contact with other charities and groups whose clients may benefit from use of the Elizabeth Room.

9.2 Silverdale Centre

To note that Earley Town Council vacated the Silverdale Centre on 23rd March 2023. All maintenance and service contracts for this site have been cancelled and the premises have been removed from the Town Council's insurance cover.

10. OPERATIONS MANAGER – REPORT

To receive a report on general works overseen by the Operations Manager.

11. **DEFIBRILLATOR PROJECT**

11.1 Wychwood Crescent

To note that the community defibrillator has now been installed in the renovated red telephone box in Wychwood Crescent and the device is registered on the emergency services system. Plans are underway to provide a free training session for local residents. When the details have been finalised, we intend to carry out a leaflet drop to the surrounding area to ensure that those not able to access digital information are aware of the training on offer.

11.2 Radstock Lane Community Centre

To note that officers are in the process of obtaining quotes to replace the defibrillator that was located on the outside wall of Radstock Lane Community Centre. The original machine, the property of the former social club, was stolen some time ago.

12. **TOWN COUNCIL EVENTS AND ACTIVITIES**

12.1 Clothes Swap

To note that officers are holding a second Clothes Swap event at the Council Offices on Thursday 1st and Friday 2nd June 2023. The idea behind the event is that no money changes hands but good quality items of clothing find a new home. Residents have been generous with donations and officers are in talks with Asda who have indicated they would be willing to lend us the use of some clothes rails to assist with the event.

Appendix D

12.2 No Mow May

To note that Earley Town Council is again taking part in *No Mow May*, which means leaving grass to grow thus creating more available food for pollinators as well as locking away atmospheric carbon below ground to help tackle pollution. Suitable spaces across Sol Joel Park, Maiden Erlegh Nature Reserve, Meadow Park and Paddick Drive have been identified for inclusion and the garden at the Town Council Offices will be left 'wild' during May in support of the campaign. ETC's scarecrow, No-Mow Maisie, has resumed her summer position by the office gates.

12.3 Fishing Project

To note that Earley Town Council has agreed that Reading FC Community Trust's fishing project can again be held at Maiden Erlegh Lake during the summer holidays and that ETC groundsman and water bailiff, Martyn Mills, will assist with the event.

Appendix E

13. **PUBLICATIONS**

To note that the following items have been received and are available for viewing from the Council Offices:

MERA	Minutes of Executive Committee meeting – 13 th April 2023
The Friendship Alliance	E-newsletter 17 th May 2023
Involve Community Services	E-newsletter 19 th May 2023

14. PRESS RELEASES

To determine whether any of the foregoing items shall form the subject of a special press release.

15. EXCLUSION OF PUBLIC AND PRESS

To **RESOLVE** that, in view of the confidential nature of the business about to be transacted, it is advisable and in the public interest that the public and press are temporarily excluded and are asked to withdraw for item 16 on the Agenda.

16. MINUTES OF PREVIOUS MEETING

To consider the confidential Minutes of the Amenities and Leisure Committee meeting held on 1st March 2023 and, if appropriate, to agree that they represent a true and correct record and **RESOLVE** they be signed.