



EARLEY TOWN COUNCIL VACANCY

MAINTENANCE OFFICER

*Do you have experience in general maintenance?
Would you enjoy working for your local community?
Then this could be the role for you*

Full time position – 37 hours per week. Salary Scale: SPC 8 - 12 per annum (£22,777 – £24,496) (depending upon experience and qualifications) plus generous Local Government Pension Scheme

The Town Council is seeking to appoint a Maintenance Officer to join its team in carrying out general maintenance and repairs to Town Council's facilities, such as Community Centres, Cemetery, Parks, Sports Facilities and Allotments.

The role would be well suited to applicants with some previous experience in a maintenance position or as a handy person and will include a wide variety of non-specialist general maintenance tasks as well as some basic grounds maintenance as required.

Due to the mobile nature of the role, the successful applicant will require a full clean driving licence to travel between council sites (transport provided) and will be required to work in public spaces throughout the community acting with professionalism and demonstrating a good understanding of safe working practices.

Closing date for receipt of applications is 12 noon, Friday 17th February 2023

Interviews will take place week commencing 27th February 2023

An application pack is available on our website at:

www.earley-tc.gov.uk

*Only completed application forms will be accepted, **please do not send CVs.***

For an informal discussion about the post contact Emma Carroll, Deputy Town Clerk, at Earley Town Council, Council Offices, Radstock Lane, Earley, Reading RG6 5UL, telephone 0118 986 8995 or email deputy@earley-tc.gov.uk.

Earley Town Council is committed to Equality of Opportunity and actively welcomes applications from all sections of the community.