

EARLEY TOWN COUNCIL

Town Clerk's Report to Councillors

Meeting of Councillors – 7.30pm, Wednesday 6th October 2021

Record of Delegated Decisions

It is not currently possible for the Town Council to hold its Full Council meetings face to face, for health and safety reasons and matters of compliance with coronavirus guidance, (namely a lack of a sufficiently sized venue and the vulnerability of some attendees) the Council has approved a process whereby matters will be discussed at a remote meeting, open to the public, and necessary decisions will then be taken under delegated authority by the Town Clerk and either the Chair of the Council or the Leader of the Council.

The decisions taken will primarily be in relation to matters incurring expenditure, those expressing a formal town council stance or opinion and those which affect the running of Council business, such as the setting up of working parties and so on. These delegated decisions will be reported to Council on a regular basis.

Delegated decisions – Full Council 28th July

1. **Continued adoption of scheme of delegation** – to be reviewed regularly
2. **Citizens Advice Wokingham funding request** to support the purchase and running of a mobile advice unit. Agreed that a sum of £3,000 be awarded to CABW for this purpose. (£1,000 from Grants budget/£2,000 from General Reserves).
3. **Bulmershe Park – Town Green proposal** – the Friends of Bulmershe Open Space to be informed that ETC agree to petition WBC to designate Bulmershe Park as a Town Green.

OTHER DECISIONS SINCE 28th July 2021

4. **Bulmershe allotments** – request received from plot holders at Reading BC owned Bulmershe allotments, that ETC take on responsibility for managing the site (ownership to remain with Reading BC). The request was considered but declined, mainly on the grounds of the substantial cost to ETC, and thus Earley residents, of managing such a large allotment site, much of which is not within the Earley civic boundary and many of the 400 plot holders are not Earley residents. Members consulted: Cllr Anne Bassett (Chair), Cllr Clive Jones (Leader); Cllr Alison Newton (Chair Amenities & Leisure Committee).
5. **Face to Face Committee meetings** – it was agreed to trial face to face Council committee meetings in the Council Chamber with effect from September 2021.

Deputy Town Clerk's Report to Councillors

Delegated Decisions – following the Meeting of Members of Planning Committee

3rd August 2021

1. Planning Application Recommendations

Decision – Submission of planning comments to Wokingham Borough Council.