

EARLEY TOWN COUNCIL

Town Clerk's Report to Councillors

Meeting of Councillors – 7.30pm, Wednesday 16th June 2021

Record of Delegated Decisions

As it is not currently possible for the Town Council to hold some of its meetings face to face, for safety reasons and matters of compliance with coronavirus restrictions and guidance, (lack of sufficiently sized venue; vulnerability of attendees) the Council has approved a process whereby matters will be discussed at virtual meetings, open to the public, in line with the committee schedule, and necessary decisions will then be taken under delegated authority by the Town Clerk and either the Chair of the Council or the Leader of the Council.

The decisions taken will primarily be in relation to matters incurring expenditure, those expressing a formal town council stance or opinion and those which affect the running of Council business, such as the setting up of working parties and so on. These delegated decisions will be reported to Council on a regular basis.

Delegated Decisions – following the meeting of members of Amenities & Leisure Committee

26th May 2021

1. Culver Lane Allotments

Decision - The annual allotment award inspection team will comprise of Cllrs A Bassett, N Brock, J Eastwell and M Eastwell. Previous award winners and a representative from the allotment association will be included in visits at a later date, Covid guidance permitting.

2. Tree Replacement – Milton Road

Decision - Earley Town Council to cover the cost of replacing the third tree (destroyed in a RTA) on condition that WBC agree to the same terms as for the first two trees, and the total cost for all three trees is within the £2k budget set. If this is not the case, then the matter will be referred back to Council for further consideration.

Delegated Decisions – following the meeting of members of Policy & Resources Committee

2nd June 2021

3. Covid Recognition Plaque

Decision - A working party consisting of Councillors J Clark, S Matthews and A Mickleburgh will be set up, its' purpose to explore Cllr Clark's suggestion that a plaque be installed at the Council offices, to recognize the efforts of Earley residents during the pandemic. Thought will also be given to ideas for a more public memorial to be established in Earley. The working party to report their findings to Policy & Resources Committee in the first instance.

4. Advisor to the Planning Committee

Decision - The contract between Earley Town Council and the Planning Advisor will be renewed, as recommended by the Planning Committee, for a period of 12 months with effect from 1st May 2021. The situation will be reviewed after six months.

5. BALC Membership

Decision - The Town Council's subscription to BALC will be renewed for 12 months. Councillors to be encouraged to take up the free training offers presented by BALC/HALC during this period.

6. Chalfont Woods

Decision - A motion to be put to Full Council that ETC approach Wokingham Borough Council to open discussions on the possible transfer of Chalfont Woods from WBC to Earley Town Council.

Deputy Town Clerk's Report to Councillors

Delegated Decisions – following the meeting of members of Planning Committee

8th June 2021

7. Planning Application Recommendations

Decision – Submission of planning comments to Wokingham Borough Council

8. Wokingham Borough Council's Speed Limit Review

Decision – For a further letter to be sent to WBC requesting acknowledgment of ETC's Speed Limit Review submission and information on the timings of the review.