

EARLEY TOWN COUNCIL

Town Clerk
JO FRIEND BA(Hons) PSLCC



Council Offices
Radstock Lane
Earley, Reading
RG6 5UL

Tel: (0118) 986 8995

28 October 2020

Dear Councillor

A meeting of the Amenities & Leisure Committee will be held remotely* on **Wednesday, 4th November 2020** commencing at 7.45 pm.

Yours faithfully

Jo Friend

TOWN CLERK

To: Members of the Amenities & Leisure Committee

Councillors: A Newton (Chair), A Bassett, G Bhangra, N Brock, M Eastwell, D Hare, D Ireland, A Long, S Matthews and K Yabsley.

Members of the public are welcome to attend the meeting which will be held using the Zoom conferencing platform.

Meeting ID 954 2898 5833 Passcode 498764

To obtain a link to the meeting please email administration@earley-tc.gov.uk by 4pm, Wednesday 4th November 2020.

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. PUBLIC FORUM

To receive any questions from members of the public attending the meeting. The Public Forum shall not exceed 15 minutes. If there are no questions, the Council will commence business forthwith.

4. MINUTES OF PREVIOUS MEETING

To consider the Minutes of the meeting held on 2nd September 2020 and, if appropriate, to authorise their signing as a true and correct record.

5. **BUDGETS 2021/22**

2020 has been a challenging year for everyone and the Town Council is no exception. The financial impact of the Coronavirus pandemic has been substantial, the Town Council's non-precept income has fallen dramatically as a result of the restrictions imposed by the Government in its efforts to deal with the pandemic. Work has now started on the production of a Town Council budget for the financial year 2021/22 and members of the Amenities and Leisure Committee are requested:

- 5.1 To consider, as part of the budget development process, whether there are any projects this Committee would wish to undertake in the 2021/2022 financial year.
- 5.2 To agree an order of preference for any such projects
- 5.3 To consider future projects for the following financial year (2022/23), as part of the Council's long-term financial planning.

6. **ANNUAL FEES & CHARGES REVIEW**

To undertake a preliminary discussion on amendments to the Town Council's fees and charges for 2021/22 for services provided, including hall hire and cemetery. The current charges are available for reference on the Town Council's website.

7. **DOG WASTE BAGS**

To consider continuing the provision of free dog waste bags to residents in 2021/22 and to make a recommendation to the Policy and Resources Committee. For reference, the cost of providing free dog waste bags was £1,434 in 2019/20 and £1,235 in 2018/19.

8. **CULVER LANE ALLOTMENTS**

To note that the annual Best Kept Allotment Competition will not take place this year. In the interests of fairness to those plot holders whose ability to tend their plot has been restricted by impacts of the pandemic, the competition will now not take place until 2021/22.

9. **MAYS LANE CEMETERY**

To consider a request for a memorial bench to be erected at Mays Lane Cemetery and to **RESOLVE** accordingly.

Confidential Appendix A

10. **MAIDEN ERLEGH LAKE & NATURE RESERVE**

10.1 **Flooding Issues**

To note that Councillor Mickleburgh, Councillor Jones and the Deputy Town Clerk attended a meeting with senior Flooding and Drainage officers from Wokingham Borough Council to discuss the recurrent flooding affecting the Egremont Road area. The WBC officers confirmed that short term remedial works would take place before Christmas and that they were exploring measures to provide a longer term solution.

10.2 **Memorial Bench**

To consider a request for a memorial bench to be erected at the Nature Reserve and to **RESOLVE** accordingly.

Confidential Appendix B

11. LOCAL WALKS PROJECT

To receive an update from Councillor Long and Councillor Ireland regarding their collaboration with the local Ramblers Group to produce a series of published walks around Earley. Members have been provided with a sample walks document for reference.

Members to discuss progress and agree next steps.

12. TOWN COUNCIL YOUTH OUTREACH WORK

To note that the project continues to be successful and that the Youth Working Party received an update from the leader of the project at a remote meeting held on 30th October.

13. EARLEY IN BLOOM

To consider a request made by Councillor Mickleburgh that Earley Town Council consider running an annual Earley in Bloom competition. Members to discuss.

14. CHRISTMAS CELEBRATIONS

To note that, owing to the ongoing Covid-19 restrictions, the Town Council will not be organising any Christmas celebrations, to take place in the foyer of Asda, this year.

15. PUBLICATIONS

To note that the following items have been received and are available for viewing from the Council Offices:

Involve Community Services	October 2020 e- newsletter
Earley Volunteer Drivers Bureau	Virtual AGM notification and papers – 5 th November 2020
The Link Visiting Scheme	Autumn Newsletter

16. PRESS RELEASES

To determine whether any of the foregoing items shall form the subject of a special press release.

17. EXCLUSION OF PUBLIC AND PRESS

To ***RESOLVE*** that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for item 18 on the Agenda.

18. MINUTES OF PREVIOUS MEETING

To consider the Confidential Minutes of the meeting held on 2nd September 2020 and, if appropriate, to authorise their signing as a true and correct record.