

JF/RF

08 January 2020

Dear Councillor

A meeting of the Amenities & Leisure Committee is due to be held in the Council Chamber at the Council Offices, Radstock Lane, Earley, Reading on Wednesday, 15th January 2020 at 7.45 p.m.

Yours faithfully

*Jo Friend*

**TOWN CLERK**

**To: Members of the Amenities & Leisure Committee**

Councillors: A Newton (Chair), A Bassett, G Bhangra, N Brock, M Eastwell, D Hare, D Ireland, A Long, S Matthews and K Yabsley.

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# **A G E N D A**

*The first twenty minutes of the meeting will be set aside for members of the public to pose questions to the Council. If there are no questions, the Council will commence business forthwith.*

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

**3. MINUTES OF PREVIOUS MEETING**

To consider the Minutes of the meeting held on 6th November 2019 and, if appropriate, to authorise their signing as a true and correct record.

**4. CONFERENCE REPORT - CONNECTING COMMUNITIES IN BERKSHIRE**

To receive a verbal report from the Facilities Manager on his attendance at the Community Buildings Conference.

**5. TREE MANAGEMENT POLICY**

To recommend for adoption by the Policy and Resources Committee, the revised Tree Management Policy.  
*Appendix to follow*

**6. MAYS LANE CEMETERY**

To consider the cost comparisons with other burial authorities and to make a recommendation to the Policy & Resources Committee on cemetery charges for 2020/21.

**7. MAIDEN ERLEGH LAKE AND NATURE RESERVE**

To receive an update from the Senior Park Ranger on the activities of the Wednesday Volunteers and the creation of a bird hide.

**8. CHRISTMAS CELEBRATIONS**

To note the success of the Town Council's Christmas events held in the at Asda foyer on 3rd and 4th December 2019.

**9. PUBLICATIONS**

To note that the following items have been received and are available for viewing in the Council Offices:

Maiden Erlegh Residents Association:	Minutes of the Meeting held on 12 <sup>th</sup> December 2019.
Earley Neighbourhood Action Group:	Minutes of Community Forum held on 2 <sup>nd</sup> December 2019.
Institute of Cemetery and Crematorium Management:	Winter Journal 2019

**10. PRESS RELEASES**

To determine whether any of the foregoing items shall form the subject of a special press release.

**11. EXCLUSION OF PUBLIC AND PRESS**

*To resolve that, in view of the confidential nature of the business about to be transacted in relation to commercial matters, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 12 and 13 on the Agenda.*

**12. CONFIDENTIAL MINUTES OF PREVIOUS MEETING**

To consider the Confidential Minutes of the meeting held on 6th November 2019 and, if appropriate, to authorise their signing as a true and correct record.

**13. CENTREPOINT HIRER**

To receive an update from the Town Clerk.