

JF/kam

10 July 2019

Dear Councillor

A meeting of the Policy & Resources Committee will be held in the Council Chamber at the Council Offices, Radstock Lane, Earley on Wednesday, 17<sup>th</sup> July 2019 commencing at 7.45pm.

Yours faithfully

*Jo Friend*

**TOWN CLERK**

**To: Members of the Policy & Resources Committee**

Councillors C Jones (Chair), A Bassett, D Chopping, J Clark, J Eastwell, D Hare, R Houlbrooke, S Matthews, A Mickleburgh and P Stothart.

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## **A G E N D A**

*The first twenty minutes of the meeting will be set aside for members of the public to pose questions to the Council. If there are no questions, the Council will commence business forthwith.*

**1. APOLOGIES FOR ABSENCE**

To receive.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

**3. MINUTES OF PREVIOUS MEETING**

To consider the Minutes of the meeting held on 5<sup>th</sup> June 2019 and, if appropriate, to authorise their signing as a true and correct record.

**4. SUB-COMMITTEES & WORKING PARTIES**

4.1 To receive the Minutes of the Community & Youth Sub-Committee held on 25<sup>th</sup> June 2019, attached as *Appendix A*.

**5. SULV JOINT WORKING GROUP**

Members are requested to consider proposals being made by the SULV Joint Working Group. A report to be presented by Councillor Sheena Matthews, a member of the joint Working Group.

**6. REQUEST FOR FINANCIAL ASSISTANCE**

To consider a match funding request from WBC Sports Sponsorship Fund. The request is for £175 to be awarded to a young athlete who is resident in Earley. Members to RESOLVE accordingly.

**7. SIBLY TRANSFER**

The Town Clerk to provide councillors with an update following a recent meeting with WBC Officers and the developer, Persimmon.

**8. FINANCIAL REPORTS**

8.1 To receive the Financial Summary Reports as prepared by the Finance Manager. Document to follow.

8.2 To note that the June 2019 Bank Reconciliation has been provided to the Leader for signature.

**9. ORDERS FOR PAYMENT**

To receive details of Orders for Payment since the last meeting of the Town Council (Vouchers 2197 – 2225, 2280 – 2286 and 2226 – 2279) and Imprest Account (Vouchers 343 - 352) attached as Appendix B.

**10. PUBLICATIONS**

To note that the following items have been received and are available for viewing in the Council Chamber:

Citizens Advice Wokingham:	2018-19 Impact Report.  Invitation to AGM which is being held on 27 <sup>th</sup> September 2019.
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**11. PRESS RELEASES**

To consider whether any of the foregoing items should be the subject of a special press release.

**12. EXCLUSION OF PUBLIC AND PRESS**

To resolve that, in view of the confidential nature of the business about to be transacted in relation to commercial matters, it is advisable in the public interest that the public and press are temporarily excluded and are asked to withdraw for items 13 and 14 on the agenda.

**13. STAFFING COMMITTEE UPDATES**

- Recruitment of Deputy Town Clerk
- Recommendations – BUPA and Life Assurance

**14. FORMER TOWN CLERK**

Members to receive an update on matters relating to the former Town Clerk and to RESOLVE accordingly.