

EARLEY TOWN COUNCIL



Town Clerk
JO FRIEND BA(HONS) PSLCC

Council Offices
Radstock Lane
Earley
Reading RG6 5UL

Tel: (0118) 986 8995

JF/kam

21 November 2018

Dear Councillor

Notice is hereby given that the Meeting of Earley Town Council will be held in the Council Chamber, Council Offices, Radstock Lane, Earley, Berkshire on **Wednesday, 28th November 2018** commencing at 7.45 pm.

Yours faithfully

Jo Friend

TOWN CLERK

A G E N D A

The first twenty minutes are set aside for members of the electorate to ask questions.

Matthew Barber, the Deputy Police & Crime Commissioner at Thames Valley Police will be in attendance. He will speak about his role with Thames Valley Police and discuss issues of local relevance.

1. APOLOGIES FOR ABSENCE

To receive.

2. MINUTES OF PREVIOUS MEETING

To consider the minutes of the meeting of the Town Council held on 17th October 2018 and, if appropriate, to authorise their signing as a true and correct record.

3. MAYOR'S COMMUNICATIONS

To receive such communications as the Mayor may wish to bring to the notice of the Council.

4. TOWN COUNCIL COMMITTEES

To receive the following:

4.1 Planning Committee

4.1.1 To receive the minutes of the meeting of the Planning Committee held on 9th October 2018 (Minutes 56 - 65).

4.1.2 To receive the minutes of the meeting of the Planning Committee held on 13th November 2018 (Minutes 66 - 77).

4.2 Amenities & Leisure Committee

To receive the minutes of the meeting of the Amenities & Leisure Committee held on 7th November 2018 (Minutes 29 - 40).

5. **STAFFING REVIEW SUB-COMMITTEE**

To receive the Minutes of the Staffing Review Sub-Committee held on 21st November 2018, to be provided at the meeting.

In view of the subject matter, Councillors are requested to discuss this item under confidential business.

6. **RADSTOCK LANE COMMUNITY CENTRE**

The Town Clerk to provide an update if available.

7. **BOROUGH PLAN – WOKINGHAM 2025**

To consider Wokingham Borough Council's request that Parish and Town Councils identify their top three priorities in preparation for the partnership engagement event to be held in December. Members to be provided with Earley Town Council's Standing Committees' top three priorities. See Appendix A.

8. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN CONSULTATION**

Members to note the consultation Wokingham Borough Council is conducting on future housing requirements, "Homes for the Future", which runs until 15th February 2019 www.wokingham.gov.uk/localplanupdate. A drop-in event will be held in Earley on 6th February 2019.

9. **COMMUNITY INFRASTRUCTURE LEVY**

A request for a contribution from Town Council CIL has been received from Wokingham Borough Council. Members to discuss and RESOLVE accordingly. Response to be submitted to Wokingham Borough Council by 14th January 2019. See Appendix B.

10. **M4 SMART MOTORWAY**

Councillor Firmager has requested Council issue Highways England with an invitation to attend a future meeting of the Council and provide an update on the Smart Motorway project.

11. REPRESENTATIVES TO OTHER BODIES

11.1 Reports of Representatives

To receive any reports on meetings of outside bodies on which this Council is represented.

11.1.1 Earley Volunteer Driver Bureau

To receive a report on a meeting of the Earley Volunteer Driver Bureau held on 8th October 2018, prepared by Councillor Pam Dunn, attached as Appendix C.

12. COUNCILLORS' ATTENDANCES

12.1 Record of Members' Attendance

To note details of Councillors' attendance during 2018/19 at meetings of the Council and its Committees, attached as Appendix D.

13. ORDERS FOR PAYMENT

To receive details of Imprest since the last meeting of the Town Council (Vouchers 268 - 274) attached as Appendix E.

14. PUBLICATIONS

To note that the following publications have been received and are available for perusal in the Council Offices:

Me2 Club :	November 2018 Newsletter.
Earley Community Minibus:	Minutes of Meeting held 23 rd October 2018.
Lower Earley Way Dualling:	October Newsletter received.

15. PRESS RELEASES

To decide whether any of the foregoing items of business shall form the subject of a press release.